Forename & Surname	Business Purpose	Trip Date From	Trip Date To	From Location	To Location	Expense Reason	Claim Value
Christine Barr	Lunch with Trade Union Rep	19-Nov-2020	19-Nov-2020	Glasgow	Glasgow	Lunch (with 1 external)	50.00
Muffy Calder	Home working	12-Dec-2020	12-Dec-2020	n/a	n/a	Printer ink	86.49
Sara Carter	Travel to Dumfries Campus	02-Oct-2020	02-Oct-2020	Home	Dumfries	Travel (mileage)	88.74