



University
of Glasgow

PROCUREMENT ANNUAL REPORT

FOR FINANCIAL YEAR 2019/20

**WORLD
CHANGING
GLASGOW**



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Executive Summary

The purpose of this report addresses performance and achievements in delivering the Procurement Strategy. It outlines the activities undertaken by the Procurement Office from 1 August 2019 to 31 July 2020. It Provides effective communication of regulated procurement during FY19-20 and a 2-year look ahead of planned regulated procurements. The report also communicates the effectiveness and efficiency delivered, highlighting added value benefits of improved quality of service, external recognition of professional standards of procurement, implemented within the University of Glasgow (the University).

Introduction to the University

History

The University is the fourth oldest University in the English-speaking world. Founded in 1451, it has earned an international reputation for research innovation, for connecting with experts in global business, and for being the home of inspiring thinkers, from the father of economics Adam Smith, to the eminent scientist Lord Kelvin. In keeping with its historic legacy of changing the world, the University is a founding member of the elite Russell Group of 24 major UK research universities.

Principal operations

Study and research are grouped into four Colleges, which are made up of broadly related Schools and Research Institutes.

The Colleges are:

- College of Arts
- College of Medical, Veterinary and Life Sciences
- College of Science and Engineering
- College of Social Sciences

The majority of operations are carried out on the University's main Gilmorehill campus in the West End of Glasgow. Finding community within diversity, the University attracts students and academics from more than 150 countries around the globe. In addition, as a venue for international conferences and a hub of cultural interest, the University is also a major contributor to the cultural and commercial life of the country.

Inspiring People – Changing the World

In 2015 the University published its current five-year strategy, Inspiring People – Changing the World. The strategy sets out a vision for Glasgow as a world-class, world-changing university, articulated through three key pillars:

People: The University wants to be regarded among the very finest higher education institutions in the world. For that to happen, it needs to attract the best of the best – staff and students alike. *People* details the University's strategy to attract world-class staff and talented students from every corner of the globe and connect with the finest minds worldwide through international partnership and cooperation.

Place: The University wants to provide an internationally excellent environment which inspires its staff and students as world-class learners, researchers and professionals. *Place* details its vision for world-class supporting infrastructure realised through cutting-edge facilities, best in class systems, and outstanding professional support functions

Purpose: The University exists to discover world-changing knowledge and then share it with students and society at large. *Purpose* articulates its vision for internationally excellent teaching, globally significant research, and local and global civic engagement that has tangible benefits and impact for communities.

Inspiring People identifies 9 primary and 13 secondary key performance indicators (KPIs) to assess the University's progress and performance over the 2015 – 2020 strategic period. The KPIs encompass research, the student experience, internationalisation, staff satisfaction, financial health and efficiency of the estate.

The University commenced its Campus Development Programme in 2017 to invest £1bn over the next 10 years.

2020 Targets

90%
91%
75%
5000
1.9
5th in the Russell Group
£24.5m
Continual Improvement
Continual Improvement

Primary KPI's

Staff Engagement
Undergraduate satisfaction
Assessment and feedback
International Student population
PGR to Academic Ratio
Research Income
Cash Generation
Research Output Quality
Research Impact

Modern Slavery Statement

The University is committed to ensuring and actively monitoring that modern slavery and human trafficking is not taking place in any parts of its operation within the University and its supply chain. For further information relating to the Modern Slavery Act statement, see website www.gla.ac.uk.

Sustainability Governance

The University has developed a Sustainability Strategy and Action Plan that was approved by University Court in summer 2016. The University is striving to adopt a whole-of-institution approach to sustainability management. Progress in this area is overseen by a sustainability working group, with the following members:

- two co-chairs, one of whom is the Chief Operating Officer
- College Sustainability Champions
- University Services Sustainability Champion
- two representatives of the SRC
- one senior officer from Estates & Commercial Services
- Head of Procurement
- Sustainable Environment Officer
- Communications and Public Affairs Officer (as required)

In October 2017, the University of Glasgow signed the Sustainable Development Goals Accord, which committed us to combatting poverty, inequality, climate change, environmental degradation, and promoting peace and justice.

In May 2019, in response to a call from the Environmental Association of Universities & Colleges, the University made a formal declaration of climate emergency and committed to achieving carbon neutrality by 2035. "**A Dear, Green Place**": Towards a Climate Change Strategy and Action Plan for the University of Glasgow outlines our proposed climate change strategy for the University of Glasgow.

Living Wage Employer

The University of Glasgow is proud to be an **Accredited Living Wage employer**. This means:

- We are committed to paying all employees at least the Living Wage
- We ensure that all casual workers engaged directly by the University are paid at least the Living Wage
- We have set up our procurement procedures to ensure that we engage with contractors and potential contractors to encourage them, as far as possible, to also pay the Living Wage to people regularly working on our premises.

Fair Trade

The University is committed to supporting, promoting and using Fairtrade goods and has worked hard to achieve accreditation. Fairtrade foods are served at all meetings hosted by the University and the student unions and a wide range of Fairtrade products are available and prominently displayed throughout the University.

Electronics Watch

The University is a **member of Electronics Watch**. Electronics Watch is an independent monitoring organisation that assists public sector buyers to meet their responsibility to protect the labour rights of workers in their global electronics supply chains more effectively and less expensively than any single public sector buyer could accomplish on its own.

Introduction to Procurement Office

The University procures circa £298m worth of goods services and works from external providers each year. Procurement's role is to provide professional, qualified procurement expertise, service, for all spend with external suppliers; in compliance with legislation, EU regulations, Public Contracts (Scotland) Regulations 2015, Procurement Reform Act 2014 and Procurement (Scotland) Regulations 2016.

Our Procurement Strategy was published in December 2019. This Annual Report demonstrates our delivery against the commitments set out in that Strategy for the period FY19-20. We are required to review our Procurement Strategy on an annual basis to ensure that it remains fit for purpose.

CIPS awarding body granted the University with CIPS Procurement Excellence Standard Award Certification No. 0500. The Procurement Office commits to procure all goods and services with a high ethical standard focused on social, economic and environmental considerations by applying principles of the sustainable procurement programme led by Advanced Procurement for Universities and Colleges (APUC) and measured EcoVadis Sustainability Programme. This policy is a part of University's Procurement Policy and incorporated into all procurement and supply chain activities, including tendering and contract and Supply Management procedures.

The Procurement Vision, Mission and Values are aligned to the strategic aims of the University. The Procurement Performance Objectives identify, maintain or enhance CIPS Procurement Excellence standard award.

Explanation of CIPS Certification



Chartered Institute of Procurement and Supply (CIPS)

Awarding Body grants a certificate of recognition to Organisations that demonstrate they meet the objective requirements of this standard.

The standard is a compilation of a series of standards under 5 Dimensions which are:

- Dimension 1 – Leadership and Organisation
- Dimension 2 – Strategy and Policy
- Dimension 3 – People
- Dimension 4 – Processes and Systems (Sourcing and Post-Contract Management)
- Dimension 5 – Performance Management

The University led by the Procurement Office successfully achieved CIPS Procurement Excellence standard award in March 2019 valid until 2022. The Procurement Office achieved ranked No.1 status in the Procurement & Commercial Improvement Programme (PCIPS)

Key Highlights for FY 2019-20

(Supporting details are contained in further sections of this report):

- University non-pay expenditure for FY19-20 was c£298m inclusive of VAT
- University non-pay expenditure for FY19-20 was £214,936,716 based on **Core Trade Spend (Source Spike Cavell)
- Procurement Objective FY19-20 targets, see **Appendix A**
- Total number of regulated Procurements completed was 83, see **Appendix B**
- Efficiency delivered (BT1 & BT2) £3.2m (Scottish Government methodology), BT1 cash efficiency against previous price circa £1.7m (University methodology)
- Spend through collaborative agreements was 4.5% (c£9.6m) (Source – Spike)
- Completion of EcoVadis Sustainability Programme across 51 Suppliers (84% of priority spend of circa £143m, 7 key categories)
- Achieved 100% for regulated procurements and 87% of e-invoicing (PDF Format) measured against 100% of all invoices.
- COVID-19 – Smooth transition to working from home

Compliance to University Procurement Strategy

All regulated procurements carried out in FY19-20 **Appendix B** were in full compliance with the University's Procurement Policy and Procurement Strategy which includes policies noted below. For future planned regulated Procurements See **Appendix C**

- Sustainable Procurement Programme "Supply Chain Code of conduct"
- Fairtrade
- Corporate Social Responsibility
- Community Benefits
- Living Wage
- Supported Businesses
- Health & Safety Act
- Bribery Act
- Modern Slavery Act
- Electronics Watch

Community Benefits

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m. The University will take steps to make it easier for small medium enterprise (SME) businesses to bid for contracts. The Procurement team have embedded the KPIs within Contractual Agreements with key strategic Suppliers and Contractors. Procurement will measure and capture the results of the community benefits, Supported Businesses and Social Enterprises for FY19-20 see **Appendix D**.

Community Benefits requirements are embedded in the tender process, which includes:

- Graduate schemes
- Modern apprentices
- Research opportunities for students
- Training in local schools & communities
- Community Group Projects
- Community Enterprise Projects
- Charity Events and donations

Supported Businesses

The University will actively take steps to facilitate contract opportunities to be available for supported businesses. The University engaged with two supported businesses, City Building and Haven Sign Factory with a total spend of £16,490 during FY19-20.

Usage of Small Medium Enterprises (SMEs)*

Total number of Suppliers **	4,626
No. of SMEs	1,728
% of SME Spend	32%
No. of Local Suppliers***	283
% of Local Spend	11%

*Data source Spikes Cavell based on Core Trade Spend.

Based on Core Trade Spend, which is a sub-set of our supply base that includes all **Trade Suppliers and Social Care Providers with whom you have spent £1,000 or more in the financial year

***Local Suppliers – Spend with suppliers within the same local authority area (based on Postcodes).

Major Procurements Awarded FY19-20

Award of PURCH1620 LOT 3MC003- UoG Construction and Maintenance F/A's
Award of PURCH1707 Provision of Consultancy Support to create and deliver Innovation Capability &...
Award of PURCH1648 Provision of Individually Ventilated Cages & Humidity Control Air Handling Uni...
Award of PURCH1635 Provision of a Computed Tomography Scanner.
Award of PURCH1696 Provision of Contract Agreement for Fluorescence-Associated Cell Sorter
Award of PURCH1724 Provision of Static Vacuum Mass Spectrometer
Award of PURCH1701 Provision of Contract Agreement for A Tunable Laser System
Award of PURCH1670 Provision of Epos System for the Catering Department
Award of PURCH1627 Provision of Window Cleaning Services
Award of PURCH1771 Framework Agreement for Consultancy Services for High Level Design & Pre-Procurement
Award Notice for PURCH1747 Provision of Contract for Business Case Development
Award of PURCH1180 Domestic Cleaning Services for 6th Floor, Tay House, Glasgow.
Award of PURCH1705 for the Provision of 3D Printer
Award of PURCH1709 FOR THE PROVISION OF A FIELD PACKAGING FOR MEMS GRAVIMETER -Wee-g
Award of PURCH1730 Provision of Contract Agreement for The Provision of Gene Synthesis
Award of PURCH1656 Provision of Framework Agreement for Telephone Fundraising Software
Award of PURCH1689 Provision of a Tunable Infrared Ultrafast Laser System Including A High-Power ...
Award of PURCH1798 Provision of Daily Press Cutting
Award of PURCH1534 Provision of Biological Services IT System
Award of PURCH1699 Provision of Contract Agreement for An Optical Fibre Splicer
Award of PURCH1594 Cleaning and maintenance of Teaching board Writing Surfaces
Award of PURCH1743 Provision of leadership and strategy development consultancy services
Award of PURCH1722 Provision of Electronic Practice Management System for Equine Practice
Award of PURCH1702 Provision of a Contract Agreement for A 355nm Laser System
Award of PURCH1677 Provision of a Dielectric/Ultrasound Properties Measurement System
Award of PURCH1703 Provision of a Contract Agreement for A CMOS Camera
Award of PURCH1654 Provision of Room Utilisation Surveys
Award of PURCH1704 Provision of a Contract Agreement for An EMCCD Camera
Award of PURCH1682 Provision of a Framework for First-aid, Manual Handling and Evacuation Chair

Major Procurements Published FY19-20

PURCH1738 The Provision of Travel Management Service for The Members of PFB4039 SUPC Framework Only
PURCH1801 - Provision of Insurance Services (excluding Broker Services)
PURCH1762 Mini-Tender for Members of APUC Framework Ffe1011-Lot 1 Suppliers Only for The Supply and Installation of Furniture
PURCH1688 Mini-Tender for The Provision of a Managed Print Service (Members of Sp-16-013 ICT Products Office Equipment Framework)
PURCH1620 LOT 3 MC006 - The Provision of Central Timetable (CTT)
PURCH1807 - Provision of Services for an Advanced LIGO System
PURCH1668 Provision of Linear Accelerator, Turnkey Package with ongoing Maintenance Contract
PURCH1797 - Provision of Internet and Telephony Services
PURCH1740 Mini Tender for Provision of 5G Network Agreement with ongoing equipment licencing
PURCH1751 Provision of mirror blanks to form core optics to allow upgrading of the gravitational wave detectors
PURCH1751 Provision of mirror blanks to form core optics to allow upgrading of the gravitational wave detectors
PURCH1821 Provision of a Systems Integrator to Support Assessment and Feedback Solutions Call Off from RM3821
PURCH1744 Framework Agreement for The Provision of Promotional Products and Clothing
PURCH1724 Provision of Static Vacuum Mass Spectrometer
PURCH1373 – QQ007 Mini Tender: Design Team for School of Veterinary Medicine Proposed Large Animal Post-Mortem Facility

PURCH1336 Framework Agreement for Asbestos Services
PURCH1814 Provision of Electrospray Mass Spectrometer Instrument
PURCH1816 For the Provision of Branded Coffee Goods
PURCH1813 Provision of Catering and Events EPOS Payment & Loyalty Application
PURCH1799 Provision of a Framework Agreement for the Hunterian Design Framework
PURCH1674 Provision of Audio-Visual Support Services
PURCH1715 Provision of a Contract Agreement for A Wafer Bonder
PURCH1781 Provision of a Framework Agreement for the Strategic Leadership Programme
PURCH1812 Provision of Extended Response Time Service for BD Flow Cytometers
PURCH1670 Provision of Epos System for the Catering Department
PURCH1713 Provision of Micrometer Accuracy Pick and Place Packaging Tool
PURCH1784 Provision of A CO2 Laser For AR/AR Dating and Excimer Laser for Ablation of Geological Materials For AR/AR Dating
PURCH1742 Provision of Ultra Low Temperature Freezers
PURCH1771 Framework Agreement for Consultancy Services for High Level Design & Pre-Procurement Support
PURCH1823 - Provision of Insurance Broker Services

Freedom of Information Scotland Act (FOISA)

17 FOI requests were received and completed by Procurement Office in 2019-20

Sustainable Procurement

The University Procurement Office has implemented the Advanced Procurement of University and Colleges (APUC) Supply Chain Code of Conduct. This focuses on the organisations and its Suppliers' responsibilities in social, ethical, economic and environmental areas across the Supply Chain. The University Procurement Strategy is committed to delivering our Sustainability Objectives, which include identifying modern slavery risks within our Supply Chain. Procurement has used the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool.

Thereafter Suppliers identified within these categories are measured and monitored through the EcoVadis Sustainability Programme see **Appendix E**

51 Suppliers with a collective spend of circa £143m have a Sustainability rating across seven high-risk sustainable areas:

1. Estates / Construction
2. Travel
3. Catering
4. Furniture
5. Utilities
6. IT Services
7. Laboratory Equipment & Consumables

Procurement Continuous Professional Development

- 1 Category Manager working towards MCIPS (Level 5)
- Annual review of Procurement Skills Matrix for individual team members

Procurement Performance at A Glance (PAAG) Results FY19-20

Value Proposition	Procurement Results
Effectiveness and Efficiency	<p>£3.3m Total Efficiency (Scottish Government methodology) excluding APUC</p> <p>£3.2m BT1 & BT2 - (Scottish Government methodology)</p> <p>Total BT1 £1.7m - (University methodology) BT1R (previous price v's new price ONLY)</p> <p>APUC BT1 savings TBC</p> <p>APUC BT2 savings TBC</p>
Stakeholder Engagement	<p>Attendance at PSGU, PROCUREX, HEPA</p> <p>Collaborative engagement with APUC</p> <p>Regional collaboration with other Universities where appropriate</p> <p>Annual Budget review and quarterly Dashboard* reporting</p>
Performance	<p>83 Tenders (FY 19-20)</p> <p>16 x Strategic Suppliers engaged under C&SRM review</p>
Risk Management	<p>Monthly Monitoring Procurement Risk Register</p> <p>D&B live Financial monitoring of strategic suppliers</p> <p>100% compliance to code of conduct by Procurement</p>
Governance	<p>Annual Refresh of Procurement Policy</p> <p>Annual Refresh of Procurement Strategy</p> <p>Annual Refresh of C&SRM Policy</p> <p>Annual Refresh of Modern Slavery Act Statement</p> <p>Annual Refresh of Balanced Scorecard</p> <p>Annual Procurement Report</p>
Compliance	<p>93.6% Compliance for all spend to Procurement Policy</p> <p>Monthly reporting of the Procurement team Performance at a Glance (PAAG)</p> <p>Quarterly Dashboards communicated to Finance Meeting</p>
Brand Professionalism	<p>CIPS Procurement Excellence Standard Award (number 0500) valid March 2022</p> <p>No.1 Ranked PCIPS review</p> <p>GO Procurement Team of the Year 2014/15 (Scotland)</p> <p>GO Procurement Team of the Year 2015/16 (National)</p> <p>GO Sustainable Procurement Award 2017/18 (Scotland)</p> <p>GO Social Value Award 2019/20 (Scotland)</p> <p>FCIPS X 1 Qualified</p> <p>MCIPS x 3 Qualified + 2 x working towards qualification</p> <p>MBA x 1 achieved with distinction in July 2020</p>
Sustainability	<p>51 Suppliers with CIPS SI Rating across 7 Categories with total spend of circa £143m Appendix E</p> <p>Annual Refresh of the Marrakech & DEFRA Toolkit</p> <p>Annual Review of the Modern Slavery Statement</p> <p>Living Wage, Fair Trade accredited</p> <p>Electronics Watch member</p> <p>Community Benefits achievements Appendix D</p>

Risks and Challenges for FY19-20

Risks / Challenges

1. Changes to EU Legislation
2. COVID-19
3. Efficiency Targets FY20-21
4. Challenges from unsuccessful suppliers
5. Procurement Staff Retention
6. Brexit Supply Chain Risks
7. Fluctuating Exchange Rates

Mitigation Plans

1. CMS training, Scottish Government and APUC training
2. Support team members as required
3. Contract activity plan to project spend and capture efficiency opportunities. Use of negotiated procedure for tendering where appropriate. Further development of Category Strategies to drive efficiency where contracts no longer offer value
4. Debrief opportunity offered to all unsuccessful bidders, continuous improvement of tendering documentation and process
5. Review Procurement team structure and discuss College Purchasing HUB structure, Training, One to One individual meeting
6. Embed inflation indexation into all Agreements. Negotiate fixed term Agreements. Identify critical supply chain risks and develop mitigating plans
7. Pre currency Purchase as appropriate

Areas of strategic focus over the next two years

Procurement's strategic focus has been planned in alignment to the Procurement five (5) year Roadmap, geared towards achieving functional excellence. Each year, Procurement focus is on key projects which are aligned to a number of the main strategic themes identified as part of its core strategy.

- Effectiveness and Efficiency
- Sustainability and Sustainable Procurement Practices
- Full alignment with EU rules and regulations
- Contract & Supplier Relationship Management (C&SRM) – fully embedded, measured and monitored with key strategic suppliers
- Electronic Invoicing across 100% of regulated procurements
- Procurement Training
- Risk Management
- Effective Communication (Internal & External)
- Effective systemised reporting

Scottish Government Opportunities (GO) Winners

GO awards are a celebration of Excellence in Public Procurement.

Success GO Awards:

GO Procurement Team of the Year 2014/15 (Scotland)

GO Procurement Team of the Year 2015/16 (National)

GO Sustainable Procurement Award 2017/18 (Scotland)

GO Social Value Award 2019/20 (Scotland) - Multiplex Construction Europe Ltd and University of Glasgow



Procurement Objectives

FY2019-20 - Appendix A

The Procurement team's objectives main aim is to support the University to achieve its strategic vision and its day-to-day operation, by delivering professional procurement solutions to our stakeholders. This includes management, academics, researchers, staff and students through our eight core values fully embedded in all aspects of our service:

1. Governance
2. Compliance with Regulations
3. Efficiency and Effectiveness
4. Sustainable Procurement
5. Risk Management
6. Stakeholder Engagement
7. Performance
8. Brand Professionalism

Value Proposition	Objective	Target	RAG	Status
Governance	Annual review/ refresh of the Procurement Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement Strategy	Annually	Green	Complete
	Annual review/ refresh of the Contract Supplier Relationship Development (C&SRM) Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement teams Balanced Scorecard	Annually	Green	Complete
	Clear Alignment of the Procurement Strategic Intent with the University Vision, Mission and Strategic Objectives.	Annually	Green	Complete
	Annual Procurement Report	Annually	Green	Complete
Regulations	The Public Contracts (Scotland) Regulations 2015 Procurement Reform (Scotland) Act 2014 The Procurement (Scotland) Regulations 2016	Zero legal challenges	Green	Complete
	Modern Slavery Act 2015 Statement	Published on University web site	Green	Complete
	Compliant spend to Procurement Policy	95%	Green	93.6%
	Conflict of interest recorded and registered for all tender activity	98%	Green	Complete
	Completion of online anti-bribery act training for the central Procurement team members	Training module available	Green	Complete
	Annual declaration of use of Contractors for the central Procurement team members	ALL	Green	Complete
Efficiency & Effectiveness	Total Efficiency (Scottish Government Methodology)	£4m	Amber	£3.3m
	Cash Efficiency BT1 & BT2 (Scottish Government Methodology)	£4m	Amber	£3.2m
	Cash Efficiency BT1 (University Methodology)	£1.5m	Green	1.7m
	APUC Cash Efficiency BT1 & BT2 APUC agreed value	TBC	Amber	TBC
	Category Strategies for all spend areas	ALL	Amber	On-going
	Brexit workshop with CMS	Procurement team	Green	Complete
Sustainable Procurement	Compliance to the Sustainable Procurement Programme "Code of Conduct" for all tenders >£50k	100%	Green	Complete
	Promote Living Wage	100%	Green	Complete
	Annual completion of the Marrakech Categorisation & DEFRA tool kit	Annual Review	Green	Complete
	External Sustainability Training for all central Procurement team members	As Required	Amber	On-going
	High risk Suppliers measured through EcoVadis Sustainability Rating	100	Amber	51
	Capture Community benefits where appropriate	As Required	Green	On-going
	Ring fence spend to engage with Supported Businesses	As Required	Green	On-going
Risk Management	Financial monitoring of key strategic suppliers using D&B reports	Top 300	Green	On-going
	Annual review of the Procurement teams Risk Register	Risk Register Workshop	Green	Complete
	Annual creation of commodity and category strategies	6 strategies completed	Green	Complete
	Effective monitoring of Contract expiry to ensure agreement coverage	As Required	Green	On-going
	Effective management and monitoring of Procurement Policy Exception forms	As Required	Green	On-going
	Quarterly Dashboard reports created for the Finance	Quarterly	Green	On-going
	Completion of FOI requests on time	As Required	Green	On-going
Stakeholders	Work in collaboration with internal and external key stakeholders	As Required	Green	Complete
	Effective engagement with APUC, PSGU, PROCUREX, HEPA and the Scottish Government	As Required	Green	On-going

	Effective management of Purchasing and Corporate Cards process	As Required	Green	On-going
	Deliver Purchasing Card holder refresher training	190	Amber	145
	Deliver Purchasing Officers and key budget holders refresher training	394	Amber	238
Performance	CIPS Procurement Excellence Stand Award valid March 2022	Maintain or enhance	Green	2022
	PCIPS Rating Ranked N0.1	Maintain or enhance	Green	No.1 Ranked
	Individual Performance and continuous personal development within the Procurement team	Min "Strong Contribution" or greater for all team members	Green	Complete
	Completion of individual annual performance and development review (P&DR)	100%	Green	100%
	Completion of annual skills audit template per individual team member	100%	Green	100%
	Completion of all audits identified for spend less than £25k	As Required	Amber	On-going
Brand Professionalism	Procurement Team, MCIPS	All Category Managers	Amber	On-going
	Creation of individual development plans for all Procurement team members	Annually	Green	Complete
	Positive engagement and participation in the following meetings: Finance, Estates, Sustainable Working Group, Glasgow Student Village Operational meeting, all College HUB meetings and weekly Procurement team meetings	As Required	Green	On-going

Regulated Procurements

FY2019-20 - APPENDIX B

The University strongly believes in conducting its procurements in an open, fair, transparent and inclusive manner with procurement objectives aligned to the Strategic Plan.

The detailed summary of regulated procurements completed is set out in Appendix B.

No.	Notice	University reference	Title	Estimated Value	Date Published	Procedure Type	Framework/ Contract
1	OJEU Notice	PURCH1781	Provision of a Framework Agreement for the Strategic Leadership Programme	£280,000	29/06/2020	Open	Framework
2	OJEU Notice	PURCH1812	Provision of Extended Response Time Service for BD Flow Cytometers	£256,496	22/06/2020	Open	Contract
3	OJEU Notice	PURCH1816	For the Provision of Branded Coffee Goods	£300,000	18/06/2020	Competitive procedure with negotiation	Framework
4	OJEU Notice	PURCH1814	Provision of Electrospray Mass Spectrometer Instrument	£333,317	15/05/2020	Open	Contract
5	OJEU Notice	PURCH1813	Provision of Catering and Events EPOS Payment & Loyalty Application	£300,000	13/05/2020	Open	Contract
6	OJEU Notice	PURCH1797	Provision of Internet and Telephony Services	£1,149,384	10/04/2020	Open	Contract
7	OJEU Notice	PURCH1807	Provision of Services for an Advanced LIGO System	£2,309,076	27/03/2020	Open	Contract
8	OJEU Notice	PURCH1799	Provision of a Framework Agreement for the Hunterian Design Framework	£300,000	19/03/2020	Open	Framework
9	OJEU Notice	PURCH1744	Provision of Promotional Products and Clothing	£500,000	05/03/2020	Open	Framework
10	OJEU Notice	PURCH1784	Provision of A CO2 Laser For AR/AR Dating and Excimer Laser for Ablation of Geological Materials For AR/AR Dating	£199,939	27/01/2020	Open	Contract
11	OJEU Notice	PURCH1668	Provision of Linear Accelerator, Turnkey Package with ongoing Maintenance Contract	£1,500,000	23/12/2019	Competitive procedure with negotiation	Contract
12	OJEU Notice	PURCH1751	Provision of mirror blanks to form core optics to allow upgrading of the gravitational wave detectors	£710,000	28/10/2019	Open	Contract
13	OJEU Notice	PURCH1753	Provision of Fused Silica Optic Ears	£58,740	25/10/2019	Open	Contract
14	OJEU Notice	PURCH1674	Provision of A Framework for Audio Visual Support Services	£300,000	30/09/2019	Open	Contract
15	OJEU Notice	PURCH1715	Provision of A Contract Agreement for A Wafer Bonder	£299,788	27/09/2019	Open	Contract
16	OJEU Notice	PURCH1713	Provision of Micrometre Accuracy Pick and Place Packaging Tool	£250,000	27/09/2019	Open	Contract
17	OJEU Notice	PURCH1336	Framework Agreement for Asbestos Services	£350,000	30/08/2019	Competitive procedure with negotiation	Framework
18	OJEU Notice	PURCH1670	Provision of Epos System for the Catering Department	£255,868	29/08/2019	Open	Contract
19	OJEU Notice	PURCH1710	Provision of Contract Agreement for Two Autoclaves	£95,575	19/08/2019	Open	Contract
20	OJEU Notice	PURCH1724	Provision of Static Vacuum Mass Spectrometer	£412,500	09/08/2019	Open	Contract
21	OJEU Notice	PURCH1723	Provision of An Integrated Elemental Analyser	£135,179	09/08/2019	Open	Contract
22	Site Notice	PURCH1826	Provision of Off Grid Power Plant in Bangladesh	£41,000	16/07/2020	Single stage procedure	Contract
23	Site Notice	PURCH1765	Provision of Side-Entry Cryostage for JEOL F2 TEM	£59,850	07/07/2020	Single stage procedure	Contract
24	Site Notice	PURCH1823	Provision of Insurance Broker Services	£170,000	01/07/2020	Single stage procedure	Contract
25	Site Notice	PURCH1820	Provision of ICGC- Argo Project Developer Consultancy Services	£86,400	11/06/2020	Single stage procedure	Contract

26	Site Notice	PURCH1818	Provision of Packaging, Labelling And Distribution Of Investigational Medicinal Products For A Clinical Trial (A	£57,313	11/06/2020	Single stage procedure	Contract
27	Site Notice	PURCH1810	Provision of a Spectacle Glove Box System	£112,480	25/03/2020	Single stage procedure	Contract
28	Site Notice	PURCH1791	Mirrors for the Output Mode	£51,384	04/03/2020	Single stage procedure	Contract
29	Site Notice	PURCH1780	Emerging Leaders Programmes	£142,500	02/03/2020	Single stage procedure	Contract
30	Site Notice	PURCHQQ0139	Provision of Consultancy Services for Ground Lease Negotiations	£20,000	25/02/2020	Single stage procedure	Contract
31	Site Notice	PURCH1798	Provision of Daily Press Cutting	£96,000	14/02/2020	Single stage procedure	Contract
32	Site Notice	PURCH1800	Provision of Dental School Malawi Design Services	£100,930	13/02/2020	Single stage procedure	Contract
33	Site Notice	PURCH1792	Advanced LIGO Plus	£38,013	12/02/2020	Single stage procedure	Contract
34	Site Notice	PURCH1793	Semiconductor Device Analyser	£50,000	12/02/2020	Single stage procedure	Contract
35	Site Notice	PURCH1779	Printed Circuit Boards and Firmware	£45,000	30/01/2020	Single stage procedure	Contract
36	Site Notice	PURCH1778	Provision of A Fourier Transformation Infrared (FTIR) Spectrometer	£151,848	21/01/2020	Single stage procedure	Contract
37	Site Notice	PURCH1776	Provision of A Semi-Preparative High-Pressure Liquid Chromatography Instrument (HPLC)	£39,794	07/01/2020	Single stage procedure	Contract
38	Site Notice	PURCH1775	Provision of A Preparative Gas-Chromatograph with Flame Ionisation Detection	£156,560	07/01/2020	Single stage procedure	Contract
39	Site Notice	PURCH1774	Provision of An Accelerated Solvent Extraction System (ASE)	£58,182	06/01/2020	Single stage procedure	Contract
40	Site Notice	PURCH1777	Provision of Installation of a SPTS Omega LPX Rapier System	£57,800	06/01/2020	Single stage procedure	Contract
41	Site Notice	PURCH1771	Consultancy Services for High Level Design & Pre-Procurement Support	£180,934	26/11/2019	Single stage procedure	Framework
42	Site Notice	PURCH1767	Provision of a Floor Centrifuge	£30,016	19/11/2019	Single stage procedure	Contract
43	Site Notice	PURCH1733	Provision of Clinical Genomics Consultancy Services Agreement	£127,500	18/11/2019	Single stage procedure	Contract
44	Site Notice	PURCH1761	Provision of Differential Scanning Calorimeter (DSC)	£48,830	13/11/2019	Single stage procedure	Contract
45	Site Notice	PURCH1760	Provision of Dynamic Laser Scattering Instrument (DLS)	£28,687	13/11/2019	Single stage procedure	Contract
46	Site Notice	PURCH1752	Provision of Two Continuous Wave Laser Systems	£74,118	23/10/2019	Single stage procedure	Contract
47	Site Notice	PURCH1751	Provision of mirror blanks to form core optics to allow upgrading of the gravitational wave detectors	£710,000	23/10/2019	Single stage procedure	Contract
48	Site Notice	PURCH1755	Provision of Leadership & Strategy Development Services to Improve the Effectiveness & Delivery of External Engagement	£43,200	22/10/2019	Single stage procedure	Contract
49	Site Notice	PURCH1747	Provision of Contract for Business Case Development for The Period Of 3 - 6 Months	£165,900	26/09/2019	Single stage procedure	Contract
50	Site Notice	PURCH1714	Provision of A Cleave and Brake System	£120,630	25/09/2019	Single stage	Contract

						procedure	
51	Site Notice	PURCH1743	Provision of leadership and strategy development consultancy services	£51,840	11/09/2019	Single stage procedure	Contract
52	Site Notice	PURCH1735	Provision of Installation of A SPTS Omega LPX Rapier System	£49,999	26/08/2019	Single stage procedure	Contract
53	Site Notice	PURCH1722	Practice Management System for Equine Practice	£48,000	20/08/2019	Single stage procedure	Contract
54	Site Notice	PURCH1729	Provision of Contract Agreement for Mobile Fluoroscopic C-Arm	£78,424	07/08/2019	Single stage procedure	Contract
55	Site Notice	PURCH1730	Provision of Contract Agreement for The Provision of Gene Synthesis	£140,000	05/08/2019	Single stage procedure	Contract
56	Mini Tender	PURCH1620 LOT 3 - MC006	Central Timetable Works - Phase 3A Only	£3,000,000	29/07/2020	Mini Tender	Contract
57	Mini Tender	PURCH1620 LOT 3 - MC010	GUU Fire Improvement Works	£300,000	24/07/2020	Mini Tender	Contract
58	Quick Quote notice	PURCHQQ0140	For the Provision of a Software Solution for the backup of Bioinformatics/Image Data	£40,000	21/07/2020	Quick Quote notice	Contract
59	Mini Tender	PURCH1821	Provision of A Systems Integrator to Support Assessment and Feedback Solutions Call Off from RM3821	£700,000	11/06/2020	Mini Tender	Contract
60	Mini Tender	PURCH1815	Provision of Consultancy Services to Assist UoG Networks Team	£166,168	27/05/2020	Mini Tender	Contract
61	Mini Tender	PURCH1801	Provision of Insurance Services (excluding Broker Services)	£7,500,000	06/04/2020	Mini Tender	Contract
62	Quick Quote notice	PURCHQQ0137	Consultation for Strategic Travel Plan	£60,000	18/03/2020	Quick Quote notice	Contract
63	Mini Tender	PURCH1620 - LOT 3 - MC007	Sir James Black INP	£391,576	11/03/2020	Mini Tender	Contract
64	Mini Tender	PURCH1373 - MC008	RED SHED	£1,250,000	03/03/2020	Mini Tender	Contract
65	Mini Tender	PURCH1620 - LOT 2 - MC004	Office Development Berkeley Square	£123,349	25/02/2020	Mini Tender	Contract
66	Mini Tender	PURCH1620 - LOT 3- MC005	Workspaces 2020/2021	£384,307	25/02/2020	Mini Tender	Contract
67	Mini Tender	PURCH1620 LOT3 MC003	Construction and Maintenance FA	£2,023,343	25/02/2020	Mini Tender	Contract
68	Quick Quote notice	PURCHQQ0139	Provision of Consultancy Services for Ground Lease Negotiations	£20,000	21/02/2020	Quick Quote notice	Contract
69	Mini Tender	PURCH1620 - LOT 2 - MC002	G Testbed JWS	£120,000	21/02/2020	Mini Tender	Contract
70	Mini Tender	PURCH1620 - LOT 3 -MC006	Provision of Central Timetable (CTT) 2020/2021 – Works	£3,000,000	20/02/2020	Mini Tender	Contract
71	Mini Tender	PURCH1620 - LOT 3 - QQ003	Accessibility, Fire and Life Safety Improvements	£2,023,344	17/01/2020	Mini Tender	Contract
72	Mini Tender	PURCH1728	Supply of Microscopes and Imaging Equipment Framework Only for The Provision Of P	£75,000	16/01/2020	Mini Tender	Contract
73	Quick Quote notice	PURCHQQ0138	Provision of Agreement for Digital Radiography System for Equine Practice	£34,000	19/11/2019	Quick Quote notice	Contract
74	Mini Tender	PURCH1738	Provision of Travel Management Service for The Members of Pfb4039 SUPC Framework Only	£40,000,000	14/11/2019	Mini Tender	Contract

75	Mini Tender	PURCH1762	For the Supply and Installation of Furniture	£5,000,000	07/11/2019	Mini Tender	Contract
76	Quick Quote notice	PURCH1373 - QQ007	Design Team for School of Veterinary Medicine Proposed Large Animal Post-Mortem Facility Garscube	£374,466	29/10/2019	Quick Quote notice	Contract
77	Mini Tender	PURCH1740	for Provision of 5g Network Agreement with ongoing equipment licencing	£1,106,057	23/10/2019	Mini Tender	Contract
78	Mini Tender	PURCH1754	Provision of Data Link to Berkeley Square	£117,400	07/10/2019	Mini Tender	Contract
79	Mini Tender	PURCH1199 - LOT 1 - QQ105	for PHASE 2 – CTT REFURBISHMENT OF ROOM 656A MAIN BUILDING	£119,852	03/10/2019	Mini Tender	Contract
80	Mini Tender	PURCH1742	Provision of Ultra Low Temperature Freezers	£196,584	26/09/2019	Mini Tender	Contract
81	Mini Tender	PURCH1750	Litho/Digital Print Services	£32,855	24/09/2019	Mini Tender	Contract
82	Quick Quote notice	PURCH1199 - LOT 1 - QQ100	Tay House Level 1 Works	£391,755	12/09/2019	Quick Quote notice	Contract
83	Mini Tender	PURCH1688	Provision of A Managed Print Service (Members of Sp-16-013 ICT Products Office Equipment Framework)	£3,947,665	06/08/2019	Mini Tender	Contract

Planned Regulated Procurements

FY2019 - 2021 APPENDIX C

The University is keen to encourage competition by promoting optimal participation procurement process and achieve better value for money in its procurements. The University provides notice to suppliers of tendering opportunities that are expected to commence over the next two financial years.

In preparing this forward projection of anticipated regulated procurements, it is difficult to be precise about providing details of actual requirements. Over a forecast period of two years it is very probable that circumstances and priorities will change, so the list of projected individual regulated procurement exercises outlined should be viewed with this caveat in mind.

No.	College	Current Contract/Tender Ref	Commodity / Description Of Tender	Final Expiry date	Estimated Total Contract Value
1	Commercial Services	New Procurement	Football Synthetic Pitch (Garscube)	2020-2021	£445,000
2	Commercial Services	New Procurement	Hockey Synthetic Pitch (Garscube)	2020-2021	£475,000
3	Commercial Services	New Procurement	Tennis Court (Garscube)	2022-2023	£75,000
4	Commercial Services	New Procurement	Swimming Pool / Plant Replacement of pumps / filters etc	2020-2021	£92,000
5	Commercial Services	New Procurement	Sports Cardio Equipment (Stevenson Building)	2020-2021	£475,000
6	Commercial Services	New Procurement	Sport Cardio replacement at Garscube	2021-2022	£80,000
7	Commercial Services	New Procurement	Sport Muscle Conditioning Equipment	2022-2023	£350,000
8	Commercial Services	New Procurement	Sports Clothing	2020-2021	£1,000,000
9	Commercial Services	New Procurement	Sport Hall Floor Replacement	2019-2020	
10	Commercial Services	New Procurement	Sport Stevenson level 3 refurbishment	2022-2023	£680,000
11	Estates	New	Replace and Improve Path Between QMU and Lily bank House	2020-2021	£60,000
12	Estates	New	Hillhead - Dorma repairs	2020-2021	£100,000
13	Estates	New	Locksmiths	2020-2021	£160,000
14	Estates	PURCH1620 Lot 1	Stonemasonry	2020-2021	£1,000,000
15	Estates	New Procurement	Strategic Transport Repair & Maintenance of the Shared Spaces	2020-2021	£75,000
16	Estates	New Procurement	AccessAble - Various Repairs and Adaptions (including small works and reactive repairs for accessibility requirements)	2020-2021	£1,000,000
17	Estates	PURCH1620 Lot 1 Call-Off	St Andrews - Window Survey and Repairs	2020-2021	£50,000
18	Estates	PURCH1620 Lot 1 Call-Off	QMU Render, Cleaning and New Sedum Roof	2020-2021	£50,000
19	Estates	PURCH1620 Lot 1 Call-Off	Garscube - Boundary Wall by Section Over a 5yr Program	2020-2021	£100,000
20	Estates	PURCH1620 Lot 1 Call-Off	Garscube - Waste Midden/Yard Area	2020-2021	£150,000
21	Estates	PURCH1620 Lot 1 Call-Off	Bute Hunterian Stairs	2020-2021	£200,000
22	Estates	PURCH1620 Lot 1 Call-Off	South Campus - Stone Repairs as a Rolling Program	2020-2021	£200,000
23	Estates	PURCH1620 Lot 1 Call-Off	University Gardens - Rear Elevation Repairs	2020-2021	£200,000
24	Estates	PURCH1620 Lot 1 Call-Off	Garscube - Jarret flooring and Corridors	2020-2021	£50,000
25	Estates	PURCH1620 Lot 1 Call-Off	Replacement of Signage Across Campus	2020-2021	£170,000
26	Estates	PURCH1620 Lot 1 Call-Off	Gilmore Hill - Heritage Fence	2020-2021	£175,000
27	Estates	PURCH1852	Lead Advisor	15/01/2021	£15,000,000
28	Estates	PURCH1866 (Call off from APUC EFM1027-AP)	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - WEEE (Lot B))	31/12/2020	£25,000
29	Estates	PURCH1865 (Call off from APUC EFM1027-AP)	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - Chemical (Lot C))	31/12/2020	£173,100
30	Estates	PURCH1712 (Call off from APUC EFM1027-AP)	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - Clinical (Lot D))	31/12/2020	£222,000
31	Estates	PURCH1369	Cycle to Work Scheme	29/09/2019	£102,008
32	Estates	PURCH1850	Lift Maintenance	28/02/2021	£400,000
33	Estates	PURCH1226	Engineering Inspection Services and Plant Protection Policy	31/08/2021	£350,000
34	Estates	PURCH1475	Landscape Maintenance	31/08/2020	£119,900

35	Estates	PURCH1720	Sub Metering	2022 - 2023	£50,000
36	Estates	PURCH1372	M&E	2021-2022	£15,000,000
37	Estates	Call off from APUC Framework Agreement	Movement Removal Services (via APUC Framework)	2020-2021	TBC
38	Estates	PURCH1620 Lot 3 (Call-Off)	Refurbishment of Student Residences	2020-2021	TBC
39	Estates	PURCH1602 LOT3 MC004	Garscube/ Botham/ Viral Genomics (£1.2m) (or labs tender)	2021-2022	1.2m
40	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ Thomson/ Water Services	2021-2022	210k
41	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ Textiles Move	2021-2022	250k (100k in 21/22)
42	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ Florentine House/ Re-model	2021-2022	(£135k) (£1m in 21/22)
43	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ Hillhead St/ Server Room Upgrade	2021-2022	300k
44	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ Anderson College Relocation	2021-2022	250k
45	Estates	Call off from PURCH1620 LOT3	Garscube/ New Build/ Pathology Suite	2021-2022	(£1.5m in 21/22)
46	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ J Black/ Neuro Spinal Grp	2021-2022	(£800k) (£400k in 21/22)
47	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ Computing Science Growth	2021-2022	(£830k) (£1.8m in 21/22)
48	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ JBB/ Skabara Lab	2021-2022	(£250k) (£2.25m in 21/22)
49	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ JWN/ Engineering Growth	2021-2022	(£1m) (£2.2m in 21/22)
50	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ Maths & Stats Expansion	2021-2022	(£100k) (£1.3m in 21/22)
51	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ IT Staff Relocation from JWN	2021-2022	100k
52	Estates	Call off from PURCH1620 LOT3	19/20 Committed Carry Forward	2021-2022	300k
53	Estates	Call off from PURCH1620 LOT2	Feasibility Study Fund	2021-2022	100k
54	Estates	Call off from PURCH1620 LOT4	Gilmorehill/ JBB/ Fabric Repairs	2021-2022	3.7m
55	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ JWS/ 5G Centre	2021-2022	150k
56	Estates	Call off from Collaborative Framework	Consultants Framework Re-procurement	2021-2022	50k
57	Estates	PURCH1501 - Call Off from Framework Agreement	Gilmorehill/Systems/ Davidson CCTV, Card Security, Fire Alarm Upgrades, Replace Trand withIQ Vision, Intruder Alarm Replacement, Webway Coms, CRF BMS	2021-2022	£1m
58	Estates	PURCH1768	Gilmorehill/ Lift Upgrade Programme	2021-2022	600k
59	Estates	Call off from PURCH1620 LOT3	Gilmorehill/Conservation/ Chapel Stained Glass Windows and Hunterian Stair	2021-2022	£400k
60	Estates	PURCH1620 LOT3 MC0011 + 12	Gilmorehill/GUU and JWS Fire Compliance	2021-2022	£405k
61	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ University Gardens Fabric	2021-2022	1.2m
62	Estates	Call off from PURCH1620 LOT3	Gilmorehill/JBB/Fire Safety Improvements	2021-2022	110k
63	Estates	Call off from PURCH1620 LOT2	Garscube/Waste Midden/Yard Accreditations	2021-2022	150k
64	Estates	Call off from PURCH1620 LOT3	Gilmorehill/Library Annex/ Cladding	2021-2022	360k
65	Estates	Call off from PURCH1620 LOT2	Gilmorehill/Prof Square/ Front of House Improvements	2021-2022	50k?

66	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ South Campus stone repairs	2021-2022	150k
67	Estates	Call off from PURCH1620 LOT3	Gilmorehill/ South Front Improvements	2021-2022	500k
68	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ Davidson/ Ducting	2021-2022	225
69	Estates	Call off from PURCH1620 LOT3	Gilmorehill/1a The Square, Alexander Stone, Graham Kerr Toilet Upgrades	2021-2022	C£350k
70	Estates	Call off from PURCH1620 LOT2	Gilmorehill/Oakfield/ Research Office	2021-2022	140k
71	Estates	Call off from PURCH1620 LOT2	Gilmorehill/ St Andrews/ Glass Corridor	2021-2022	200k
72	University Services	PURCH1416	Provision of a Competency Framework	09/01/2020	£12,500
73	University Services	PURCH1162	Framework Agreement for the Provision of Material Scanning for Document Management	11/06/2020	£250,000
74	University Services	PURCH1362	Provision of Focus Point Web Resource	30/06/2020	£45,800
75	University Services	PURCH1383	Telephone Fundraising Consultancy	30/06/2020	£50,000
76	University Services	PURCH1509	Framework for Employee Assistance Programme	30/06/2020	£50,000
77	University Services	PURCH1675	Provision of IT Management Consultancy Services. Lot 1 Enterprise Integration (EI) Project Lot 2 Attendance Monitoring (AM) Project.	02/07/2020	£80,000
78	University Services	PURCH1675	Provision of IT Management Consultancy Services Lot 3 Customer Relations Management (CRM) Project.	02/07/2020	£80,000
79	University Services	PURCH1549	Call Off Contract for The Provision of Debt Collection Agency from LUPC Framework Agreement - PFB5002 LU	30/07/2020	£100,000
80	University Services	PURCH1182	Provision of Clinical Trials Insurance Services	31/07/2020	£75,000
81	University Services	PURCH1344	Framework Agreement for Recruitment & Management of Non-Medical Student Support Workers for University Disability Service	31/07/2020	£500,00
82	University Services	PURCH1520	Mini Tender for The Provision of Software Licence Resellers	31/07/2020	£200,000
83	University Services	PURCH1044	Framework agreement for Provision of Telephony and Managed Internet Service for Halls	31/08/2020	£900,000
84	University Services	PURCH1361	Press Cuttings Service	31/08/2020	£25,000
85	University Services	PURCHQQ00126	Public Relations Services for CENSIS	09/10/2020	£100,000
86	University Services	PURCH1260	Provision of a Framework Agreement for Mailing and Distribution Services	31/10/2020	£1,400,000
87	University Services	PURCH1251	Provision of Data Links between Unit 8, The Point, 29 Saracen Street, Glasgow, G22 5HY and James Watt North Building - Lot 1	31/12/2020	£21,000
88	University Services	PURCH1415	Provision of Alumni Student Network Platform	25/01/2021	£12,500
89	University Services	PURCH1659	Framework Agreement for Consultancy Services	10/03/2021	£150,000
90	University Services	PURCH1335	Framework Agreement for Fund Management Services	30/04/2021	£539,000
91	University Services	PURCH1419	Intellectual Property Services	30/04/2021	£250,000
92	University Services	PURCH1313	Framework for the provision of International Freight Services	30/06/2021	£26,000
93	University Services	PURCH1386	Framework for Presentation Skills	31/07/2021	£25,000
94	University Services	PURCH1422	Provision of Childcare Facilities	31/08/2021	£2,000,000
95	University Services	PURCH1459	Framework Agreement for Legal Services - Lot 1 - One Stop Shop	30/09/2021	£1,000,000
96	University Services	PURCH1459	Framework Agreement for Legal Services - Lot 2 – Employment Law and Pensions.	30/09/2021	£1,000,000
97	University Services	PURCH1496	Provision of A Framework Agreement for Internal Audit Services	31/10/2021	£200,000
98	University Services	PURCH1621	Expansion and upgrade of the University WiFi	TBC	£4,000,000
99	University Services	PURCH1422	Childcare/Nursery Services	2021-2022	£2,000,000

100	Science & Engineering	New Procurement	Expanding the Advanced LIGO Horizon	2020-2021	£400,000
101	Science & Engineering	New Procurement	Expanding upgrade: Expanding the Advanced LIGO Horizon	2020-2021	£500,000
102	Science & Engineering	New Procurement	The A+ Upgrade: Expanding the Advanced LIGO Horizon	2020-2021	£190,000
103	Science & Engineering	New Procurement	The A+ Upgrade: Expanding the Advanced LIGO Horizon	2019-2020	£190,000
104	Science & Engineering	New Procurement	Etch Tool 6	2020-2021	£130,000
105	Science & Engineering	New Procurement	Etch Tool 4	2020-2021	£390,000
106	Science & Engineering	New Procurement	Evap Tool 1	2020-2021	£365,000
107	Science & Engineering	New Procurement	SEM2	2020-2021	£280,000
108	Science & Engineering	New Procurement	TI Mass Spectrometer	2019-2020	£600,000
109	Science & Engineering	New Procurement	NTI Mass Spectrometer	2019-2020	£600,000
110	Science & Engineering	New Procurement	Microscope	2019-2020	£300,000
111	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS	2019-2020	£60,000
112	Science & Engineering	New Procurement	Evap tool3 - Switched wit Dep Tool 1	2019-2020	£530,000
113	Science & Engineering	New Procurement	500 Mhz NMR	2019-2020	£350,000
114	Science & Engineering	PURCH1543	Provision of a Bespoke Supply and Build Service of Specialist Computing Equipment for Research and Teaching	30/11/2021	£200,000
115	Science & Engineering	New Procurement	Nano ZPS Machine	2019-2020	£60,000
116	Science & Engineering	New Procurement	Hardware	2019-2020	£193,000
117	Science & Engineering	New Procurement	3He-4He Cryostat	2019-2020	£245,000
118	Science & Engineering	New Procurement	Adiabatic Mixed Cryostat	2019-2020	£149,000
119	Science & Engineering	New Procurement	Finetech Fineplacer Sigma	2019-2020	£250,000
120	Science & Engineering	New Procurement	Bruker FTIR Spectrometer	2019-2020	£180,000
121	Science & Engineering	New Procurement	Fibre Solicing Station	2019-2020	£62,000
122	Science & Engineering	New Procurement	Small Flow loop	2019-2020	£220,000
123	Science & Engineering	New Procurement	Hassier Cell	2019-2020	£70,000
124	Science & Engineering	New Procurement	Electronspray Microscope	2019-2020	£400,000
125	Science & Engineering	New Procurement	SPNSD	2019-2020	£208,000
126	Science & Engineering	New Procurement	Laser System	2019-2020	£180,000
127	Science & Engineering	New Procurement	Quantic 2- Support	2019-2020	£75,000
128	Science & Engineering	New Procurement	Differential Scanning Calorimeter, Mettler Toledo DSC 3 - Wynne	2019-2020	£60,000
129	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS machine - Wynne	2019-2020	£58,000
130	Science & Engineering	New Procurement	Microscope (Total of Components)	2019-2020	£172,000
131	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS machine	2019-2020	£60,000

132	Science & Engineering	New Procurement	Organic Optoelectronics for Sensing - Shaw	2019-2020	£138,000
133	Science & Engineering	New Procurement	Contribution from LKAS fund if successful - Shaw	2019-2020	£63,000
134	Science & Engineering	New Procurement	SPE: GC/MS (Watson)	2019-2020	£120,000
135	Science & Engineering	New Procurement	SPE: Installation costs for 5G Bid. Nokia to donate 5G equipment.	2019-2020	£100,500
136	Science & Engineering	New Procurement	Polishing Machine & CO2 Laser (Sharp)	2019-2020	£233,200
137	Science & Engineering	New Procurement	Microscope - BME Gadegaard	2019-2020	£100,000
138	Science & Engineering	New Procurement	BME X-Ray Photoelectron Spectrometer (excludes £100k minor works)	2019-2020	£660,000
139	Science & Engineering	New Procurement	BME Confocal Microscope	2019-2020	£300,000
140	Science & Engineering	New Procurement	Low Vibration cryogen free cryostat	2019-2020	£157,000
141	Science & Engineering	New Procurement	A+ Equipment Call	2019-2020	£2,900,000
142	Science & Engineering	New Procurement	Nuclear Physics Hardware	2019-2020	£95,000
143	Science & Engineering	New Procurement	Femtosecond laser system, tunable from UV to MIR (320 nm to 5 microns)	2019-2020	£295,000
144	Science & Engineering	New Procurement	Finetech Fineplacer Sigma - fibre align pick and place bonder with 0.5-micron alignment accuracy.	2019-2020	£250,000
145	Science & Engineering	New Procurement	CW Laser pump at 355nm for SPDC generation	2019-2020	£50,000
146	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	£800,000
147	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
148	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
149	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
150	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
151	MVLS	PURCH1351	Framework Agreement for Maintenance Services - MRI Scanners, CT Scanners and Linear Accelerator Machines	28/03/2021	£1,000,000
152	MVLS	PURCH1385	For the Provision of Hosting, Maintenance and Development of the Existing Clinical Database for HCV Research UK	19/12/2021	£66,000
153	MVLS	PURCH1614	Framework agreement for Soft Gingiva Models and plastic Teeth Compatible with KAVO/ADEC Phantom Heads	05/09/2021	£88,000
154	MVLS	PURCH1629	Framework Agreement for supply of high throughput DNA sequencing systems, reagents & Consumables and related equipment service support contracts.	08/08/2021	£1,500,000
155	MVLS	PURCH1668	Replacement and upgrade of Linear Accelerator	2020-2021	£1,500,000
156	MVLS	PURCH1795	Pain Management & Ophthalmology Services for Small Animals	2020-2021	£1,730,000
157	MVLS	PURCH1804	SAH LIMS System	2020-2021	£84,000
158	MVLS	PURCH1851	Veterinary Supplies - Wholesale General Framework	2020-2021	£4,500,000
159	MVLS	PPE Ref 3089	maintenance contract bundle for 6 machines	31/08/2022	£350,000
160	MVLS	PPE Ref 4115	Provision of Service Contract for Pharmascan 70/16 MRI System	31/10/2021	£88,000
161	MVLS	PURCH1008	Archive storage - Document storage and related services	01/06/2021	TBC
162	MVLS	PURCH1154	Provision of Clinical Management and Information System for School of Veterinary Medicine	05/01/2021	£82,000

163	MVLS	PURCH1380a	For the Provision of Management Support for Field Services and Laboratory Work in Tanzania	22/01/2021	£500,000
164	MVLS	PURCH1480	Mini Tender Supply, installation and maintenance of EMC Hardware	21/08/2022	£415,000
165	MVLS	PURCH1554	Provision of Framework Agreement for Provision of Farm Animal Teaching Services	30/03/2022	£200,000
166	MVLS	PURCHQQ0129	Provision of Rota Management Software	10/06/2022	£32,000
167	MVLS	PURCH1557	Provision of Framework Agreement for Provision of Sheep and Dairy Teaching Services	11/06/2022	£200,000
168	MVLS	New Procurement	correlative light-focussed ion beam scanning electron microscope	2020-2021	£1,000,000
169	MVLS	PPE4042	Provision of Strategic Clinical Management Services	2020-2021	£120,000
170	MVLS	New Procurement	Cell Counter	2020-2021	£71,802
171	MVLS	New Procurement	Molecular Biology Framework	2020-2021	£800,000
172	MVLS	New Procurement	Purchase of magnetoencephalography (MEG) equipment	2020-2021	£1,500,000
173	MVLS	New Procurement	Imaging Equipment for CVR	2020-2021	£55,000
174	MVLS	New Procurement	QPCR System for CVR	2020-2021	£40,000
175	MVLS	New Procurement	Multi-mode plate reader	2020-2021	£106,000
176	MVLS	New Procurement	Upgrade to existing confocal microscopy	2020-2021	£40,000
177	MVLS	New Procurement	fluorescent cell microscope	2020-2021	£61,000
178	MVLS	New Procurement	multiplexed immunofluorescence imaging equipment	2020-2021	£220,000
179	MVLS	New Procurement	Upgrade to CVR Servers and storage	2020-2021	£248,000
180	IT -Commercial Services	New Procurement	Stock Management System (Catering)	2020-2021	TBC
181	IT -Commercial Services	New Procurement	Sports Leisure Management System	2020-2021	£150,000
182	IT -Commercial Services	New Procurement	Print Room Equipment (not MFD)	2020-2021	£115,000
183	IT -Commercial Services	New Procurement	Car Parking Management System	2020-2021	TBC
184	IT -Commercial Services	New Procurement	Customer Experience Portals	2021-2022	£25,000
185	IT -Commercial Services	PURCH1854	EPOS Loyalty App	2020-2021	£300,000
186	IT - Estates	PURCH1299	Building Management Systems (BMS)	31/08/2021	£1,500,000
187	IT - Estates	New	Software procurement – Programme Office system	2020-2021	TBC
188	IT - Estates	New	Software procurement/development – ordering & payment app (depending on outcome of feasibility study)	2020-2021	TBC
189	IT - Estates	PURCH1803	Replacement of QUEMIS IT system	2020-2021	£500,000
190	IT - Estates	AV1017AP Lot 1/2 (APUC Call-Off)	AV/IT	2020-2022	£1,700,000
191	IT - University Services	PURCH1355	The Provision of a Framework for Assistive Technology and Hardware For Disabled Students	17/07/2021	£91,772
192	IT - University Services	PURCH1364	Provision of Framework Agreement for Technical IT Training Services	2020-2021	£68,000
193	IT - University Services	PURCH1285	PQQ Campus-wide Smart Card and Access Control Solution - Project Information	31/08/2021	£200,000
194	IT - University Services	New Procurement	Network Infrastructure Upgrade Project	2020-2021	£3,500,000
195	IT - University Services	PURCH1662	Framework Agreement for an E-Communications Platform	31/05/2022	£36,000
196	IT - University Services	PURCH1240A	Provision of A Third-Party Payment Services Provider	28/02/2022	£1,000,000
197	IT	PURCH1408	Provision of Mobile Voice and Data Services	22/04/2021	£272,000
198	IT	PURCH1534	Provision of Biological Services IT System - Competitive procedure with negotiation	14/07/2022	£90,000

199	IT	PURCH1536	Direct Award for Fixed Telephony Services Under Scottish Procurement Fixed Telephony Services Framework Agreement	16/11/2020	£78,000
200	IT	PURCH1598	Provision of Virtual Classroom Software	16/08/2022	£100,000
201	IT	PURCH1601	(SSSNA) – Dell Equipment Only- For the Provision of a Framework Contract for The Supply and Maintenance of Servers And Storage	29/10/2022	£2,000,000
202	IT	PURCH1656	Provision of Framework Agreement for Telephone Fundraising Software and Supervision - LOT2 – Software and Supervision	19/10/2022	£100,000
203	IT	PURCHQQ0135	The Provision of a Pilot Online Distance Learning (ODL) to support a One-Degree course.	08/04/2022	£100,000
204	IT	PURCH1805	Unified Comms	2021-2022	£250,000
205	IT	New Procurement	Infrastructure as a service	2020-2021	£4,300,000
206	IT	PPE 5872	Matlab multi-paradigm numerical computing environment	2021-2022	£120,000
207	IT	PPE4286	Microsoft premier services	31/01/2021	£108,000
208	IT	PURCH1745	Anti-plagiarism software	31/07/2022	£170,000
209	IT	New Procurement	Classroom response systems	2021-2022	£80,000
210	IT	New Procurement	Online Assessment and Feedback	2021-2022	TBC
211	IT	New Procurement	windows Virtual Desktop	2020-2021	£2,900,000
212	IT	New Procurement	Enterprise Integration	2020-2021	£5,400,000
213	IT	New Procurement	Smart Campus	TBC	TBC

Community Benefits

FY2019-20 - Appendix D

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m.

Community Benefits FY19-20	Outcome
Employment & Skills	Total No.
New Entrant	24
Apprentice Start	11
Apprentice Complete	8
Graduate	10
Work Placement	38
Training Outcomes	39
Community	Total No.
School Engagements	6
University Engagements	17
Community Events	21
Charity Events	9
Charity Total (£)	£28,853
Hours Volunteered	389

Sustainability

FY2019-20 - APPENDIX E

Procurement uses the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool. Suppliers identified within these categories are measured and monitored through the EcoVadis Sustainability Programme.

Total High Priority Sustainability Spend

University of Glasgow spend = £298m (FY19-20)
Identified High Priority Sustainability Spend = £171m
Actual EcoVadis Rated Spend = £143m

Category	FY19-20 Priority Suppliers	EcoVadis Rated Expenditure	CIPS SI Rated Priority 1,2&3 total %	Total No. of Suppliers	No of EcoVadis Rated Suppliers
	£171,503,129	£143,267,100	84%	198	51
1. Catering	Priority 1,2,3	Catering EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£2,154,177	£251,637	12%	60	3
2. Furniture	Priority 1,2,3	Furniture EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£2,017,150	£224,336	11%	11	1
3. Utilities	Priority 1,2,3	Utilities EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£7,666,123	£5,038,103	66%	4	1
4. IT	Priority 1,2,3	IT EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£14,592,260	£11,875,328	81%	23	11
5. Labs	Priority 1,2,3	Labs EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£7,286,715	£2,374,855	33%	28	7
6. Travel	Priority 1,2,3	Travel EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£5,215,254	£4,680,899	90%	9	1
7. Construction	Priority 1,2,3	Construction EcoVadis Rated Expenditure	Sustainability Mapping Priority 1,2&3	No. of Suppliers	No.of EcoVadis Rated Suppliers
	£132,571,449	£118,821,942	90%	63	27



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