



University
of Glasgow

PROCUREMENT ANNUAL REPORT FOR FINANCIAL YEAR 2018-19

WORLD
CHANGING
GLASGOW

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Executive Summary

The purpose of this report addresses performance and achievements in delivering the Procurement Strategy. It outlines the activities undertaken by the Procurement Office from 1 August 2018 to 31 July 2019. It Provides effective communication of regulated procurement during FY18-19 and a 2-year look ahead of planned regulated procurements. The report also communicates the effectiveness and efficiency delivered, highlighting added value benefits of improved quality of service, external recognition of professional standards of procurement, implemented within the University of Glasgow (the University).

Introduction to the University

History

The University is the fourth oldest University in the English-speaking world. Founded in 1451, it has earned an international reputation for research innovation, for connecting with experts in global business, and for being the home of inspiring thinkers, from the father of economics Adam Smith, to the eminent scientist Lord Kelvin. In keeping with its historic legacy of changing the world, the University is a founding member of the elite Russell Group of 24 major UK research universities.

Principal operations

Study and research are grouped into four Colleges, which are made up of broadly related Schools and Research Institutes.

The Colleges are:

- College of Arts
- College of Medical, Veterinary and Life Sciences
- College of Science and Engineering
- College of Social Sciences

The majority of operations are carried out on the University's main Gilmorehill campus in the West End of Glasgow. Finding community within diversity, the University attracts students and academics from more than 150 countries around the globe. In addition, as a venue for international conferences and a hub of cultural interest, the University is also a major contributor to the cultural and commercial life of the country.

Inspiring People – Changing the World

In 2015 the University published its current five-year strategy, Inspiring People – Changing the World. The strategy articulates a vision for the University – to be a world-class, world-changing university, complementing the University's mission to bring inspiring people together and create a world class environment for learning and research, empowering staff and students alike to discover and share knowledge that can change the world. The strategy is articulated across three key sections:

People: The University wants to be regarded among the very finest higher education institutions in the world. For that to happen, it needs to attract the best of the best – staff and students alike. The people section details the University's strategy to attract world-class staff and talented students from every corner of the globe and connect with the finest minds worldwide through international partnership and cooperation.

Place: The University wants to provide an internationally excellent environment which inspires its staff and students as world-class learners, researchers and professionals. The place section details its vision for world-class supporting infrastructure realised through cutting-edge facilities, best in class systems and outstanding professional support functions.

Purpose: The University exists to discover world-changing knowledge and then shares it with students and society at large. The purpose section articulates its vision for internationally excellent teaching, globally significant research, and local and global civic engagement that has tangible benefits and impact for communities. Inspiring People identifies 9 primary and 13 secondary key performance indicators (KPIs) to assess the University's progress and performance over the 2015 – 2020 strategic period. The KPIs encompass research, the student experience, internationalisation, staff satisfaction, financial health and efficiency of the estate.

The University commenced its Campus Development Programme in 2017 to invest £530m over the next 10 years.

2020 Targets

90%
91%
75%
5000
1.9
5th in the Russell Group
£24.5m
Continual Improvement
Continual Improvement

Primary KPI's

Staff Engagement
Undergraduate satisfaction
Assessment and feedback
International Student population
PGR to Academic Ratio
Research Income
Cash Generation
Research Output Quality
Research Impact

Modern Slavery Statement

The University is committed to ensuring and actively monitoring that modern slavery and human trafficking is not taking place in any parts of its operation within the University and its supply chain. For further information relating to the Modern Slavery Act statement, see website www.gla.ac.uk.

Sustainability Governance

The University has developed a Sustainability Strategy and Action Plan that was approved by University Court in summer 2016. The University is striving to adopt a whole-of-institution approach to sustainability management. Progress in this area is overseen by a sustainability working group, which has the following remit:

- to oversee the implementation of the University's Sustainability Strategy and Action Plan
- to raise awareness of and engagement with the Strategy and Action Plan across the University community
- to make recommendations about future amendments or revisions to the Strategy and Action Plan
- to enhance the University's reputation and profile as an institution that is committed to the sustainability agenda
- to provide reports periodically to SMG and to Court via the Estates Committee.

And the following membership:

- two co-chairs, one of whom is the Chief Operating Officer
- College Sustainability Champions
- University Services Sustainability Champion
- two representatives of the SRC
- one senior officer from Estates & Commercial Services
- Head of Procurement also in attendance
- Sustainable Environment Officer
- Communications and Public Affairs Officer (as required)

Living Wage Employer

The University of Glasgow is proud to be an **Accredited Living Wage employer**. This means:

- We are committed to paying all employees at least the Living Wage
- We ensure that all casual workers engaged directly by the University are paid at least the Living Wage
- We have set up our procurement procedures to ensure that we engage with contractors and potential contractors to encourage them, as far as possible, to also pay the Living Wage to people regularly working on our premises.

Fair Trade

Glasgow is the second University in Scotland to achieve Fairtrade status. In line with our policy on sustainability, and our commitment to principles of fairness and equality, the University is committed to supporting, promoting and using Fairtrade goods and has worked hard to achieve accreditation. Fairtrade foods are served at all meetings hosted by the University and the student unions and a wide range of Fairtrade products are available and prominently displayed throughout the University.

Electronics Watch

The University is a **member of Electronics Watch**. Electronics Watch is an independent monitoring organisation that assists public sector buyers to meet their responsibility to protect the labour rights of workers in their global electronics supply chains more effectively and less expensively than any single public sector buyer could accomplish on its own.

Introduction to Procurement Office

The University procures circa £270m worth of goods and services from external providers each year. Procurement's role is to provide professional, qualified procurement expertise, service, for all spend with external suppliers; in compliance with legislation, EU regulations, Public Contracts (Scotland) Regulations 2015, Procurement Reform Act 2014 and Procurement (Scotland) Regulations 2016.

Our Procurement Strategy was published in December 2019. This Annual Report demonstrates our delivery against the commitments set out in that Strategy for the period FY18-19. We are required to review our Procurement Strategy on an annual basis to ensure that it remains fit for purpose.

CIPS awarding body granted the University with CIPS Procurement Excellence Standard Award Certification No. 0500. The Procurement Office commits to procure all goods and services with a high ethical standard focused on social, economic and environmental considerations by applying principles of the sustainable procurement programme led by Advanced Procurement for Universities and Colleges (APUC) and measured through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index. This policy is a part of University's Procurement Policy and incorporated into all procurement and supply chain activities, including tendering and contract and Supply Management procedures.

The Procurement Vision, Mission and Values are aligned to the strategic aims of the University. The Procurement Performance Objectives identify, maintain or enhance CIPS Procurement Excellence standard award.

Explanation of CIPS Certification



Chartered Institute of Procurement and Supply (CIPS)

Awarding Body grants a certificate of recognition to Organisations that demonstrate they meet the objective requirements of this standard.

The standard is a compilation of a series of standards under 5 Dimensions which are:

- Dimension 1 – Leadership and Organisation
- Dimension 2 – Strategy and Policy
- Dimension 3 – People
- Dimension 4 – Processes and Systems (Sourcing and Post-Contract Management)
- Dimension 5 – Performance Management

The University led by the Procurement Office successfully achieved **CIPS Procurement Excellence** standard award in March 2019 valid until 2022. The Procurement Office achieved ranked No.1 status in the **Procurement & Commercial Improvement Programme (PCIPS)**

Key Highlights for FY 2018-19

(Supporting details are contained in further sections of this report):

- Procurement Objective FY18-19 targets, see **Appendix A**
- CIPS Procurement Excellence award no. 0500
- Procurement & Commercial Improvement Programme (PCIPS) Ranked No.1 within HE Sector
- University non-pay expenditure for the year 18-19 was c£278m
- Total number of regulated Procurements completed was 90, see **Appendix B**
- Efficiency delivered (BT1 & BT2) £3.6m (Scottish Government methodology), BT1 cash efficiency against previous price circa £1.5m (University methodology)
- Spend through collaborative agreements was 5% (£9.8m) (Source – Spike)
- Completion of CIPS Sustainability CSI Rating across 70 Suppliers (87% of No.1 priority spend of circa £111m, 7 key categories)
- Achieved 100% for regulated procurements and 87% of e-invoicing (PDF Format) measured against 100% of all invoices.

Compliance to University Procurement Strategy

All regulated procurements carried out in FY18-19 were in **full compliance** with the University's Procurement Policy and Procurement Strategy which includes policies noted below. For future planned regulated Procurements See **Appendix C**

- CIPS Code of Conduct
- Fairtrade
- Corporate Social Responsibility
- Community Benefits
- Living Wage
- Supported Businesses
- Health & Safety Act
- Bribery Act
- Modern Slavery Act
- Sustainable Procurement Programme "Supply Chain Code of conduct"
- Electronics Watch

Community Benefits

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m. The University will take steps to make it easier for small medium enterprise (SME) businesses to bid for contracts. The Procurement team have embedded the KPIs within Contractual Agreements with key strategic Suppliers and Contractors. Procurement will measure and capture the results of the community benefits, Supported Businesses and Social Enterprises for FY18-19 see **Appendix D**.

Community Benefits requirements are embedded in the tender process, which includes:

- Research opportunities for students
- Modern apprentices
- Training in local schools & communities
- Graduate schemes
- Community Group Projects
- Community Enterprise Projects
- Charity Events and donations

Supported Businesses

The University will actively take steps to facilitate contract opportunities to be available for supported businesses. The University engaged with two supported businesses, City Building and Haven Sign Factory with a total spend of £28,187.50 during FY18-19.

Usage of Small Medium Enterprises (SMEs)

Total number of Suppliers	5048
No. of SMEs	2013
% of SME Suppliers	40%

Procurement Activity

The Procurement Office has undertaken 90 regulated Procurements during FY18-19.

		Tenders	FY18-19	
Published Regulated Tenders	OJEU	19	£8,003,895	
	Competitive with Negotiation	2	£250,200,000	
	VEAT Notices	1	£550,296	
	Pin Notice	1	£0	
	Site Notice	35	£2,757,074	
	Quick Quotes	12	£305,000	
	Mini Tenders	20	£7,288,255	
	Total	90	£269,104,520	
Awarded Tenders	OJEU	22	£33,255,240	
	Site Notice	36	£4,745,050	
	Quick Quotes	10	£427,008	
	Mini Tenders	35	£11,858,928	
Total	103	£50,286,226		
Approved	Procurement Policy Exception (PPE) Approved	1031	£17,800,000	
PCS	PPE Published on PCS Portal >£50k	35	£3,554,641	

Major Procurements Awarded FY18-19

PURCHQQ0135 - The Provision of a Pilot Online Distance Learning (ODL) to support a One-Degree course
PURCH1586 - Furniture, Fixtures and Equipment (FF&E)
PURCH1501 - Framework Agreement for Fire & Security Package
PURCH1585 - School of Engineering Design Team
PURCH1500 - Framework for the Provision of Maintenance on a JMS 620 Jenbacher Engine
PURCH1273 PQQ - Re-development of Environmental Improvement Works to the UoG Library Level 2 & 1
PURCH1642 - Provision of a Framework Agreement for Independent Educational Services
PURCH1666 - Provision of Contract Agreement for An Image Guided Radiation Research Platform
PURCH1617 - Provision of A Framework Agreement for Media Buying Services
PURCH1634 - Provision for An Inductively Couple Plasma Reactive ION etch tool
PURCH1570 - Provision of a Framework Agreement for a Comprehensive Assessment System (CAS)
PURCH1603 - Provision of a SQUID Magnetometer
PURCH1649 - Provision of Contract Agreement for An Automatic Protein Crystallisation Imager
PURCH1618 - Provision of a Framework Agreement for First Opinion Equine Clinical Teaching
PURCH1639 - Provision of Framework Agreement for External Audit Services
PURCH1588 - Provision of Framework Agreement for Banking Services
PURCH1625 - Provision of a Contract Agreement for Digital Slide Scanner plus Data Management...
PURCH1584 - Provision of Contract Agreement for Terrorism Insurance
PURCH1597 - Provision of a Confocal Microscope
PURCH1626 - Provision of a High Power Ultra-Fast Laser Facility.
PURCH1657 - Provision of a High-end measurement system for analysis of 3D vibrations of MEMs
PURCH1664 - Provision of A High-Resolution Printer
PURCH1554 - Provision of Framework Agreement for Provision of Farm Animal Teaching Services

Major Procurements Published FY18-19

PURCH1620 - UoG Construction and Maintenance F/A's 4 x LOTS
PURCH1621 - Provision of Upgrade, Expansion and Maintenance of the Universities Wireless Environment
PURCH1648 - Provision of Individually Ventilated Cages & Humidity Control Air Handling Units (HCAHUs)
PURCH1634 - Provision for A Plasma III-V Etch Tool and An Inductively Couple Plasma Reactive Ion Etch Tool
PURCH1328 QQ013 - Provision of Asbestos Removal and Decontamination Works & Fire Rated Partition Installation Works
PURCH1642 - Provision of a Framework Agreement for Independent Educational Services
PURCH1617 - Provision of A Framework Agreement for Media Buying Services
PURCH1603 - Provision of a SQUID Magnetometer
PPE Ref 4269 - Supply, installation and maintenance of Rigaku XtaLAB Synergy-R (Mo) with HyPix detector
PURCH1666 - Provision of Contract Agreement for An Image Guided Radiation Research Platform
PURCH1199 Lot 1-090 for SouthPark Terrace – Summer Refurbishment Works 2019
PURCH1199 Lot 1–089 -No. 14 University Gardens External Fabric Repair Works
PURCH1639 - Provision of Framework Agreement for External Audit Services
PURCH1199 Lot 1 QQ073 - Gilmorehill Halls Works
PURCH1199 Lot 1–QQ060 - For Wolfson Research Facility Upgrade Works
PURCH1698 - Provision of a Light sheet Microscope
PURCH1696 - Provision of Contract Agreement for Fluorescence-Associated Cell Sorter
PURCH1618 - Provision of a Framework Agreement for First Opinion Equine Clinical Teaching
PURCH1625 - Provision of a Contract Agreement for Digital Slide Scanner plus Data Management & Image Analysis Software System
PURCH1635 - Provision of a Computed Tomography Scanner.

PURCH1701 - Provision of Contract Agreement for A Tunable Laser System
PURCH1199 QQ055A - Adam Smith Building Fire Escape Stair Extension
PURCH1657 - Provision of a High-end measurement system for analysis of 3D vibrations of MEMs
PURCH1626 - Provision of a High Power Ultra-Fast Laser Facility.
PURCH1627 - Provision of Window Cleaning Services
PURCH1649 - Provision of Contract Agreement for An Automatic Protein Crystallisation Imager
PURCH1664- Provision of A High-Resolution Printer
PURCH1707 - Provision of Consultancy Support to create and deliver Innovation Capability & Change Framework
PURCH1473 - Provision of An Agreement For Pest Control Services

Freedom of Information Scotland Act (FOISA)

30 FOI requests were received and completed by Procurement Office in 2018-19

Sustainable Procurement

The University Procurement Office has implemented the Advanced Procurement of University and Colleges (APUC) Supply Chain Code of Conduct. This focuses on the organisations and its Suppliers' responsibilities in social, ethical, economic and environmental areas across the Supply Chain. The University Procurement Strategy is committed to delivering our Sustainability Objectives, which include identifying modern slavery risks within our Supply Chain. Procurement has used the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool.

Thereafter Suppliers identified within these categories are measured and monitored through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index, see **Appendix E**

70 Suppliers with a collective spend of circa £111m have a Sustainability CIPS Sustainable Index Rating across seven high-risk sustainable areas:

1. Estates / Construction
2. Travel
3. Catering
4. Furniture
5. Utilities
6. IT Services
7. Laboratory Equipment & Consumables

Procurement Continuous Professional Development

- 1 Category Manager working towards MCIPS (Level 4)
- 1 Category Manager completed second year of MBA
- Annual review of Procurement Skills Matrix for individual team members

Procurement Performance At A Glance (PAAG) Results FY18-19

Value Proposition	Procurement Results
Effectiveness and Efficiency	£3.6m Total Efficiency (Scottish Government methodology) excluding APUC £3.4m BT1 & BT2 - (Scottish Government methodology) Total BT1 £1.5m - (University methodology) BT1R (previous price vs new price ONLY) £276,688k agreed APUC BT1 £276,688k agreed APUC BT2
Stakeholder Engagement	Attendance at COUP, PSGU, PROCUREX, HEPA Collaborative engagement with APUC Regional collaboration with other Universities where appropriate Annual Budget review and quarterly Dashboard* reporting
Performance	90 Tenders (FY18-19) 22 x Strategic Suppliers engaged under C&SRM review
Risk Management	Monthly Monitoring Procurement Risk Register D&B live Financial monitoring of strategic suppliers 100% compliance to code of conduct by Procurement
Governance	Annual Refresh of Procurement Policy Annual Refresh of Procurement Strategy Annual Refresh of C&SRM Policy Annual Refresh of Modern Slavery Act Statement Annual Refresh of Balanced Scorecard Annual Procurement Report
Compliance	92.3% Compliance for all spend to Procurement Policy Monthly reporting of the Procurement team Performance at a Glance (PAAG) Quarterly Dashboards communicated to Finance Meeting
Brand Professionalism	CIPS Procurement Excellence Standard Award (number 0500) valid March 2022 No.1 Ranked PCIPS review The GO Procurement Team of the Year 2014/15 (Scotland) The GO Procurement Team of the Year 2015/16 (National) The GO Sustainable Procurement Award 2017/18 FCIPS X 1 Qualified MCIPS x 3 Qualified + 2 x working towards qualification MBA x 1 working towards qualification
Sustainability	70 Suppliers with CIPS SI Rating across 7 Categories with total spend of circa £111m Appendix E Annual Refresh of the Marrakech & DEFRA Toolkit Annual Review of the Modern Slavery Statement Living Wage, Fair Trade accredited Electronics Watch member Community Benefits achievements Appendix D

*Internal Procurement reports

Mitigation Plans

1. CMS training, Scottish Government Training, APUC training
2. Support FOI as required
3. Contract activity plan to project spend and capture efficiency opportunities. Use of negotiated procedure for tendering where appropriate. Further development of Category Strategies to drive efficiency where contracts no longer offer value
4. Debrief opportunity offered to all unsuccessful bidders, continuous improvement of tendering documentation and process
5. Review Procurement team structure and discuss College Purchasing HUB structure, Training, One to One individual meeting
6. Embed inflation indexation into all Agreements. Negotiate fixed term Agreements. Identify critical supply chain risks and develop mitigating plans
7. Pre currency Purchase as appropriate

Areas of strategic focus over the next two years

Procurement's strategic focus has been planned in alignment to the Procurement five (5) year Roadmap, geared towards achieving functional excellence. Each year, Procurement focus is on key projects which are aligned to a number of the main strategic themes identified as part of its core strategy.

- Sustainability and Sustainable Procurement Practices
- Full alignment with EU rules and regulations
- Contract & Supplier Relationship Management (C&SRM) – fully embedded, measured and monitored with key strategic suppliers
- Electronic Invoicing across 100% of regulated procurements
- Procurement Training
- Risk Management
- Effectiveness and Efficiency
- Effective Communication (Internal & External)
- Effective systemised reporting

Scottish Government Opportunities (GO) Winners

The GO awards are a celebration of Excellence in Public Procurement. The University Procurement Team won:

The GO Procurement Team of the Year 2014/15 (Scotland)
The GO Procurement Team of the Year 2015/16 (National)
GO Sustainable Procurement Award 2017/18 (Scotland)



Risks and Challenges for FY18-19

Risks / Challenges

1. Changes to EU Legislation
2. Volume of FOI Requests
3. Efficiency Targets FY19-20
4. Challenges from unsuccessful suppliers
5. Procurement Staff Retention
6. Brexit Supply Chain Risks
7. Fluctuating Exchange Rates

Procurement Objectives

FY2018-19 - Appendix A

The Procurement team's objectives main aim is to support the University to achieve its strategic vision and its day-to-day operation, by delivering professional procurement solutions to our stakeholders. This includes management, academics, researchers, staff and students through our eight core values fully embedded in all aspects of our service:

1. Governance
2. Compliance with Regulations
3. Efficiency and Effectiveness
4. Sustainable Procurement
5. Risk Management
6. Stakeholder Engagement
7. Performance
8. Brand Professionalism

Value Proposition	Objective	Target	RAG	Status
Governance	Annual review/ refresh of the Procurement Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement Strategy	Annually	Green	Complete
	Annual review/ refresh of the Contract Supplier Relationship Development (C&SRM) Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement team's Balanced Scorecard	Annually	Green	Complete
	Clear Alignment of the Procurement Strategic Intent with the University Vision, Mission and Strategic Objectives.	Annually	Green	Complete
	Annual Procurement Report	Annually	Green	Complete
Regulations	The Public Contracts (Scotland) Regulations 2015 Procurement Reform (Scotland) Act 2014 The Procurement (Scotland) Regulations 2016	Zero legal challenges	Green	Complete
	Modern Slavery Act 2015 Statement	Published on University web site	Green	Complete
	Compliant spend to Procurement Policy	95%	Amber	92.3%
	Conflict of interest recorded and registered for all tender activity	100%	Green	Complete
	Completion of online anti-bribery act training for the central Procurement team members	Training module available	Green	Complete
	Annual declaration of use of Contractors for the central Procurement team members	ALL	Green	Complete
Efficiency & Effectiveness	Total Efficiency (Scottish Government Methodology)	£4m	Amber	£3.6m
	Cash Efficiency BT1 & BT2 (Scottish Government Methodology)	£4m	Amber	£3.4m
	Cash Efficiency BT1 (University Methodology)	£1.5m	Green	£1.5m
	Cash Efficiency BT1 & BT2 APUC agreed value		Amber	£553,377
	Category Strategies for all spend areas	ALL	Amber	On-going
	Brexit workshop with CMS	Procurement team	Green	Complete
Sustainable Procurement	Compliance to the Sustainable Procurement Programme "Code of Conduct" for all tenders >£50k	100%	Green	Complete
	Promote Living Wage	100%	Green	Complete
	Annual completion of the Marrakech Categorisation & DEFRA toolkit	Annual Review	Green	Complete
	External Sustainability Training for all central Procurement team members	As Required	Amber	On-going
	High risk Suppliers measured through CIPS Sustainability Index	100	Amber	70
	Capture Community benefits where appropriate	As Required	Green	On-going
	Ring fence spend to engage with Supported Businesses	As Required	Green	On-going
Risk Management	Financial monitoring of key strategic suppliers using DNBI solution	Top 200	Green	On-going
	Annual review of the Procurement team's Risk Register	Risk Register Workshop	Green	Complete
	Annual creation of commodity and category strategies	6 strategies completed	Green	Completed
	Effective monitoring of Contract expiry to ensure agreement coverage	As Required	Green	On-going
	Effective management and monitoring of Procurement Policy Exception forms	As Required	Green	On-going
	Quarterly Dashboard reports created for the Finance team	Quarterly	Green	On-going
	Completion of FOI requests on time	As Required	Green	On-going
Stakeholders	Work in collaboration with internal and external key stakeholders	As Required	Green	Complete
	Effective engagement with APUC, PSGU, PROCUREX, HEPA and the Scottish Government	As Required	Green	On-going
	Effective management of Purchasing and Corporate Cards process	Training sessions for all Purchasing Card holders	Green	On-going
	Deliver Procurement training to Purchasing Officers and key budget holders as required	As Required	Green	On-going
Performance	CIPS Procurement Excellence Stand Award valid March 2022	Maintain or enhance	Green	Complete
	PCIPS Rating Ranked N0.1	Maintain or enhance	Green	Complete

	Individual Performance and continuous personal development within the Procurement team	Min "Strong Contribution" or greater for all team members	Green	Complete
	Completion of individual annual Performance and Development Review (P&DR)	100%	Green	100%
	Completion of annual skills audit template per individual team member	100%	Green	100%
	Completion of all audits identified for spend less than £25k	As Required	Amber	On-going
Brand Professionalism	Procurement Team, MCIPS Qualified	All Category Managers	Amber	On-going
	Creation of individual development plans for all Procurement team members	Annually	Green	Complete
	Positive engagement and participation in the following meetings, Finance, Estates, Sustainable Working Group, Glasgow Student Village Operational meeting, all College HUB meetings and weekly Procurement team meetings	As Required	Green	On-going

Regulated Procurements

FY2018-19 - APPENDIX B

The University strongly believes in conducting its procurements in an open, fair, transparent and inclusive manner with procurement objectives aligned to the Strategic Plan.

The detailed summary of regulated procurements completed is set out in Appendix B.

No.	Notice	University reference	Title	Estimated Value	Date Published	Procedure Type	Framework/ Contract
1	OJEU Notice	PURCH1620	UoG Construction and Maintenance F/A's	£250,000,000	24/09/2018	Competitive procedure with negotiation	Framework
2	Mini Tender	PURCH1621	Provision of Upgrade, Expansion and Maintenance of the Universities Wireless Environment	£3,000,000	28/09/2018	Mini Tender	Contract
3	OJEU Notice	PURCH1648	Provision of Individually Ventilated Cages & Humidity Control Air Handling Units (HCAHUs)	£1,275,895	14/01/2019	Open	Contract
4	OJEU Notice	PURCH1634	Provision for A Plasma III-V Etch Tool and An Inductively Couple Plasma Reactive Ion Etch Tool	£1,000,000	15/10/2018	Open	Contract
5	Mini Tender	PURCH1328 QQ013	Provision of Asbestos Removal and Decontamination Works & Fire Rated Partition Installation Works	£960,000	10/05/2019	Mini Tender	Contract
6	OJEU Notice	PURCH1642	Provision of a Framework Agreement for Independent Educational Services	£800,000	14/11/2018	Open	Framework
7	OJEU Notice	PURCH1617	Provision of A Framework Agreement For Media Buying Services	£800,000	07/11/2018	Open	Framework
8	OJEU Notice	PURCH1603	Provision of a SQUID Magnetometer	£620,000	13/08/2018	Open	Contract
9	OJEU Notice	PPE Ref 4269	Supply, installation and maintenance of Rigaku XtaLAB Synergy-R (Mo) with HyPix detector	£550,296	28/01/2019	Negotiated procedure without prior publication/call for competition	Contract
10	OJEU Notice	PURCH1666	Provision of Contract Agreement for An Image Guided Radiation Research Platform	£524,000	11/03/2019	Open	Contract
11	Mini Tender	PURCH1199 Lot 1-090	For Southpark Terrace – Summer Refurbishment Works 2019	£509,255	17/05/2019	Mini Tender	Contract
12	Mini Tender	PURCH1199 Lot 1-089	No. 14 University Gardens External Fabric Repair Works	£460,000	28/05/2019	Mini Tender	Contract
13	OJEU Notice	PURCH1639	Provision of Framework Agreement for External Audit Services	£368,000	30/11/2018	Open	Framework
14	Mini Tender	PURCH1199 Lot 1 QQ073	Gilmorehill Halls Works	£360,000	26/02/2019	Mini Tender	Contract
15	Mini Tender	PURCH1199 Lot 1-QQ060	Wolfson Research Facility Upgrade Works	£350,000	25/09/2018	Mini Tender	Contract
16	Mini Tender	PURCH1698	Provision of a Lightsheet Microscope	£348,000	31/05/2019	Mini Tender	Contract
17	OJEU Notice	PURCH1696	Provision of Contract Agreement for Fluorescence-Associated Cell Sorter	£329,000	03/06/2019	Open	Contract
18	OJEU Notice	PURCH1618	Provision of a Framework Agreement for First Opinion Equine Clinical Teaching	£300,000	20/08/2018	Open	Framework
19	OJEU Notice	PURCH1625	Provision of a Contract Agreement for Digital Slide Scanner plus Data Management & Image Analysis Software System	£250,000	06/09/2018	Open	Contract
20	OJEU Notice	PURCH1635	Provision of a Computed Tomography Scanner.	£250,000	10/10/2018	Open	Contract
21	OJEU Notice	PURCH1701	Provision of Contract Agreement for A Tunable Laser System	£250,000	20/05/2019	Open	Contract
22	Mini Tender	PURCH1199 QQ055A	Adam Smith Building Fire Escape Stair Extension	£220,000	24/08/2018	Mini Tender	Contract
23	OJEU Notice	PURCH1657	Provision of a High-end measurement system for analysis of 3D vibrations of MEMs	£203,000	11/01/2019	Open	Contract
24	OJEU Notice	PURCH1626	Provision of a High Power Ultra-Fast Laser Facility.	£200,000	22/08/2018	Open	Contract
25	OJEU Notice	PURCH1627	Provision of Window Cleaning Services	£200,000	30/11/2018	Open	Framework
26	OJEU Notice	PURCH1649	Provision of Contract Agreement for An Automatic Protein Crystallisation Imager	£200,000	12/12/2018	Open	Contract

27	OJEU Notice	PURCH1664	Provision of A High-Resolution Printer	£200,000	25/01/2019	Open	Contract
28	OJEU Notice	PURCH1707	Provision of Consultancy Support to create and deliver Innovation Capability & Change Framework	£200,000	27/05/2019	Competitive procedure with negotiation	Framework
29	Mini Tender	PURCH1473	Provision of An Agreement for Pest Control Services	£200,000	28/05/2019	Mini Tender	Contract
30	OJEU Notice	PURCH1680	Provision of a Sputtering Deposition System	£184,000	04/04/2019	Open	Contract
31	Mini Tender	PURCH1675	Provision of IT Management Consultancy Services	£170,000	19/02/2019	Mini Tender	Contract
32	Mini Tender	PURCH1695	Provision of Warranty & Support for Various Emc Storage Platforms	£160,000	21/05/2019	Mini Tender	Contract
33	Site Notice	PURCH1653	Contract Agreement for Measurement Of NT-proBNP And Troponin I for 6 Months	£150,000	28/11/2018	Single stage procedure	Contract
34	Site Notice	PURCH1659	Framework Agreement for Consultancy Services	£150,000	05/12/2018	Single stage procedure	Framework
35	Site Notice	PURCH1582	Framework Agreement for Dog Waste Removal Services	£144,000	24/09/2018	Single stage procedure	Framework
36	Site Notice	PURCH1663	Provision of A High-Resolution X-Ray Inspection System	£138,000	09/01/2019	Single stage procedure	Contract
37	Site Notice	PURCH1652	Provision of a Cryogen-free Optical Cryostat	£130,000	27/11/2018	Single stage procedure	Contract
38	Site Notice	PURCH1709	Provision of A Field Packaging for Mems Gravimeter -Wee-g	£125,000	29/05/2019	Single stage procedure	Contract
39	Site Notice	PURCH1638	Pet Cremation Services	£120,000	04/10/2018	Single stage procedure	Framework
40	Site Notice	PURCH1689	Provision of A Tunable Infrared Ultrafast Laser System Including A High-Power Solid-State Pump Laser	£120,000	03/05/2019	Single stage procedure	Contract
41	Site Notice	PURCH1641a	Provision of An Automated Tissue Microarray Instrument	£110,000	12/11/2018	Single stage procedure	Contract
42	Mini Tender	PURCH1694	for the Provision of a Data Link To Tay House	£110,000	31/05/2019	Mini Tender	Contract
43	Site Notice	PURCH1655	Provision of a Contract for HSPCC Clusters	£100,000	07/12/2018	Single stage procedure	Contract
44	Site Notice	PURCH1705	Provision of 3D Printer	£100,000	19/06/2019	Single stage procedure	Contract
45	Mini Tender	PURCH1373_Q Q006	Design Team for Dental Technology Teaching Suite	£100,000	14/08/2018	Mini Tender	Contract
46	Mini Tender	PURCH1633	Provision of An Agreement for Car Park Road Marking and Resurfacing	£100,000	28/09/2018	Mini Tender	Contract
47	Mini Tender	PURCH1604	Provision of Move Management Services, Research Hub, Western Campus, University Of Glasgow	£100,000	21/05/2019	Mini Tender	Contract
48	Quick Quote	PURCH1719	Provision of Autostrainers	£100,000	25/06/2019	Quick Quote	Contract
49	Site Notice	PURCH1660	Provision of Contract Agreement for Transcription Services	£90,000	06/02/2019	Single stage procedure	Contract
50	Site Notice	PURCH1685	Provision of an Agreement for A Microscope Rig	£90,000	11/04/2019	Single stage procedure	Contract
51	Site Notice	PURCH1654	Provision of Room Utilisation Surveys	£87,000	28/02/2019	Single stage procedure	Framework
52	Site Notice	PURCH1697	Provision of a Combined Microreactor and Mass Spectrometer System	£83,074	06/06/2019	Single stage procedure	Contract
53	Site Notice	PURCH1594	Cleaning and maintenance of Teaching board Writing Surfaces	£80,000	20/06/2019	Single stage procedure	Framework
54	Site Notice	PURCH1682	Provision of a Framework for First-aid, Manual Handling and Evacuation Chair Training	£75,000	17/07/2019	Single stage procedure	Framework
55	Site Notice	PURCH1623	Provision of Near-Infrared In Vivo Imaging System	£69,000	27/08/2018	Single stage procedure	Contract

56	Site Notice	PURCH1711	Provision of Contract Agreement for A Dexa Scanner for the Measurement of Body Composition	£66,000	31/05/2019	Single stage procedure	Contract
57	Site Notice	PURCH1687	Provision of a benchtop X-Ray Diffractometer	£65,000	02/04/2019	Single stage procedure	Contract
58	Site Notice	PURCH1637	Provision of a Liquid Chromatography (HPLC) Instrument	£60,000	13/11/2018	Single stage procedure	Contract
59	Site Notice	PURCH1661	Provision of Contract Agreement for Technology Management Software	£60,000	25/01/2019	Single stage procedure	Contract
60	Site Notice	PURCH1643	Provision of a Framework Agreement for Dental Materials	£50,000	23/01/2019	Single stage procedure	Framework
61	Site Notice	PURCH1672	Provision of Contract Agreement 458 Custom-Made Peptides of Hepatitis C Virus Genotype 4d	£50,000	26/02/2019	Single stage procedure	Contract
62	OJEU Notice	PURCH1676	Provision of Framework Agreement for An Online Enrolment and Course Management System	£50,000	08/04/2019	Open	Framework
63	Site Notice	PURCH1686	Provision of a State-of-the-art Camera for Imaging Experiments	£50,000	02/04/2019	Single stage procedure	Contract
64	Site Notice	PURCH1704	Provision of a Contract Agreement for An EMCCD Camera	£50,000	16/05/2019	Single stage procedure	Contract
65	Site Notice	PURCH1699	Provision of Contract Agreement for an Optical Fibre Splicer	£50,000	11/06/2019	Single stage procedure	Contract
66	Mini Tender	PURCH1727	Provision of The University of Glasgow Alumni Avenue Magazine	£50,000	31/07/2019	Mini Tender	Contract
67	Site Notice	PURCH1717	Provision of a Grain Size Analyser	£46,000	19/06/2019	Single stage procedure	Contract
68	Site Notice	PURCH1656	Provision of Framework Agreement for Telephone Fundraising Software and Supervision	£45,000	04/02/2019	Single stage procedure	Framework
69	Site Notice	PURCH1702	Provision of A Contract Agreement for A 355nm Laser System	£45,000	16/05/2019	Single stage procedure	Contract
70	Site Notice	PURCH1677	Provision of a Dielectric/Ultrasound Properties Measurement System	£40,000	02/04/2019	Single stage procedure	Contract
71	Mini Tender	PURCH1650	Provision of The Undergraduate Prospectus Printing 2020	£40,000	01/11/2018	Mini Tender	Contract
72	Quick Quote	PURCH1662	Provision of A Framework Agreement for an E-Communications Platform	£40,000	01/04/2019	Quick Quote	Framework
73	Quick Quote	PURCHQQ0132	Provision of an Agreement for Consultancy Support for the Church Street Refurbishment	£35,000	25/03/2019	Quick Quote	Contract
74	Quick Quote	PURCHQQ0133	Provision of Consultancy Support for the West End Waterfront Innovation Campus Relocation and Expansion	£35,000	25/03/2019	Quick Quote	Contract
75	Site Notice	PURCH1692	Provision of Contract Agreement for A Degasser Unit	£31,000	30/05/2019	Single stage procedure	Contract
76	Site Notice	PURCH1636	Provision of a Compact Laser System	£30,000	10/09/2018	Single stage procedure	Contract
77	Site Notice	PURCH1703	Provision of A Contract Agreement For A CMOS Camera	£30,000	16/05/2019	Single stage procedure	Contract
78	Site Notice	PURCH1645	Provision of a continuous wave laser system	£28,000	12/11/2018	Single stage procedure	Contract
79	Quick Quote	PURCHQQ0126	Public Relations Services for CENSIS	£25,000	12/09/2018	Quick Quote	Contract
80	Quick Quote	PURCHQQ0128	Provision of a Spectrometer	£25,000	15/10/2018	Quick Quote	Contract
81	Quick Quote	PURCHQQ0129	Provision of Rota Management Software	£25,000	12/04/2019	Quick Quote	Contract
82	Mini Tender	PURCH1328 QQ012	Works at the Library Building / Tower No's 1 & 3 / Risers.	£20,000	09/10/2018	Mini Tender	Contract
83	Mini Tender	PURCH1328 QQ010	Works at the Main Building, Level 1 Plant Areas	£20,000	09/10/2018	Mini Tender	Contract
84	Quick Quote	PURCHQQ0130	A Framework Agreement for The Provision of Research Integrity Training Workshops	£20,000	03/05/2019	Quick Quote	Framework

85	Mini Tender	PURCH1328 QQ011	Works at the Library Building / Tower No.6 / Mech. Riser	£11,000	09/10/2018	Mini Tender	Contract
86	OJEU Notice	PURCH1620	UoG Construction and Maintenance F/A's		01/08/2018	N/A	Framework
87	Quick Quote	PURCH1620	- UoG Construction and Maintenance F/A's (Lot 4 – Capital Projects)		03/06/2019	Quick Quote	Framework
88	Quick Quote	PURCH1620	- UoG Construction and Maintenance F/A's (Lot 1 – Building Maintenance Fabric)		18/04/2019	Quick Quote	Framework
89	Quick Quote	PURCH1620	- UoG Construction and Maintenance F/A's (Lot 2 - Capital Projects)		03/06/2019	Quick Quote	Framework
90	Quick Quote	PURCH1620	- UoG Construction and Maintenance F/A's (Lot 3 – Capital Projects)		15/05/2019	Quick Quote	Framework

Planned Regulated Procurements

FY2019 - 2021 APPENDIX C

The University is keen to encourage competition by promoting optimal participation procurement process and achieve better value for money in its procurements. The University provides notice to suppliers of tendering opportunities that are expected to commence over the next two financial years.

In preparing this forward projection of anticipated regulated procurements, it is difficult to be precise about providing details of actual requirements. Over a forecast period of two years it is very probable that circumstances and priorities will change, so the list of projected individual regulated procurement exercises outlined should be viewed with this caveat in mind.

No.	College	Current Contract/Tender Ref	Commodity / Description Of Tender	Final Expiry date	Estimated Total Contract Value
1	Commercial Services	PURCH1670	Electronic Point of Sale (EPOS) system	2020-2021	£180,000
2	Commercial Services	New Procurement	Stock Management System (Catering)	2020-2021	TBC
3	Commercial Services	New Procurement	Sports Leisure Management System	2020-2021	£150,000
4	Commercial Services	New Procurement	Football Synthetic Pitch (Garscube)	2020-2021	£445,000
5	Commercial Services	New Procurement	Hockey Synthetic Pitch (Garscube)	2020-2021	£475,000
6	Commercial Services	New Procurement	Tennis Court (Garscube)	2022-2023	£75,000
7	Commercial Services	New Procurement	Swimming Pool / Plant Replacement of pumps / filters etc	2020-2021	£92,000
8	Commercial Services	New Procurement	Sports Cardio Equipment (Stevenson Building)	2020-2021	£475,000
9	Commercial Services	New Procurement	Sport Cardio replacement at Garscube	15/07/1905	£80,000
10	Commercial Services	New Procurement	Sport Muscle Conditioning Equipment	2022-2023	£350,000
11	Commercial Services	New Procurement	Sports Clothing	2020-2021	£1,000,000
12	Commercial Services	New Procurement	Sport Hall Floor Replacement	2019-2020	
13	Commercial Services	New Procurement	Print Room Equipment (not MFD)	2020-2021	£115,000
14	Commercial Services	New Procurement	Sport Stevenson level 3 refurbishment	2022-2023	£680,000
15	Commercial Services	New Procurement	Car Parking Management System	2020-2021	TBC
16	Estates	New	Replace and Improve Path Between QMU and Lily bank House	2020-2021	£60,000
17	Estates	PURCH1199 Lot 1-065	Isabella Elder Roof Repair and Replacement	2020-2021	£167,465
18	Estates	New	Hillhead - Dorma repairs	2020-2021	£100,000
19	Estates	New	Pierce Lodge - External Maintenance and Repairs	2020-2021	£20,000
20	Estates	New	Locksmiths	2020-2021	£160,000
21	Estates	PURCH1190	Painting and Decorating	28/04/2020	£800,000
22	Estates	PURCH1620 Lot 1	Stonemasonry	2020-2021	£1,000,000
23	Estates	New	Garscube Campus - Weipers Flooring Repairs	2020-2021	£100,000
24	Estates	PURCH1199 Lot 1-066	Graham Kerr Building - Toilet Refurbishment	-	£150,000
25	Estates	New Procurement	Strategic Transport Repair & Maintenance of the Shared Spaces	2020-2021	£75,000
26	Estates	New Procurement	AccessAble - Various Repairs and Adaptions (including small works and reactive repairs for accessibility requirements)	2020-2021	£1,000,000
27	Estates	PURCH1199 Lot 1-089	No.14 University Gardens External Repairs	2020-2021	£350,000
28	Estates	New PURCH1620 Lot 1	Stevenson Pool Repairs	2020-2021	£50,000
29	Estates	New PURCH1620 Lot 1	St Andrews - Window Survey and Repairs	2020-2021	£50,000
30	Estates	New PURCH1620 Lot 1	QMU Render, Cleaning and New Sedum Roof	2020-2021	£50,000
31	Estates	New PURCH1620 Lot 1	Garscube - SAH Flooring Repairs and Redecoration	2020-2021	£100,000
32	Estates	New PURCH1620 Lot 1	Garscube - Boundary Wall by Section Over a 5yr Program	2020-2021	£100,000
33	Estates	New PURCH1620 Lot 1	Garscube - Waste Midden/Yard Area	2020-2021	£150,000
34	Estates	New PURCH1620 Lot 1	Bute Hunterian Stairs	2020-2021	£200,000
35	Estates	New PURCH1620 Lot 1	South Campus - Stone Repairs as a Rolling Program	2020-2021	£200,000
36	Estates	New PURCH1620 Lot 1	University Gardens - Rear Elevation Repairs	2020-2021	£200,000
37	Estates	New PURCH1620 Lot 1	Veterinary Medicine - Various Compliance/Accreditation	2020-2021	£200,000
38	Estates	New PURCH1620 Lot 1	Garscube - Jarret flooring and Corridors	2020-2021	£50,000
39	Estates	New PURCH1620 Lot 1	Cochno Farm - Annual Compliance Works	2020-2021	£400,000
40	Estates	New PURCH1620 Lot 1	Replacement of Signage Across Campus	2020-2021	£170,000
41	Estates	New PURCH1620 Lot 1	Gilmore Hill - Heritage Fence	2020-2021	£175,000
42	Estates	PURCH1373	Lead Advisor	15/01/2021	£15,000,000

43	Estates	PURCH1356 LOT A	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - General Waste (Lot A)	30/6/2020	£1,600,000
44	Estates	PURCH1356 LOT B	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - WEEE (Lot B)	31/12/2020	£25,000
45	Estates	PURCH1356 LOT C	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - Chemical (Lot C)	31/12/2020	£173,100
46	Estates	PURCH1356 LOT D	Provision of Waste Management Services, Non-Special Waste & Materials (Framework Ref: APUC-EFM1022AP - Clinical (Lot D)	31/12/2020	£222,000
47	Estates	PURCH1369	Cycle to Work Scheme	29/09/2019	£102,008
48	Estates	PURCH1210	Lift Maintenance	28/02/2021	£400,000
49	Estates	PURCH1226	Engineering Inspection Services and Plant Protection Policy	31/08/2021	£350,000
50	Estates	PURCH1299	Building Management Systems (BMS)	31/08/2021	£1,500,000
51	Estates	PURCH1475	Landscape Maintenance	31/08/2020	£119,900
52	Estates	PURCH1720	Sub Metering	-	£50,000
53	Estates	PURCH1372	M&E	09/04/2020	£15,000,000
54	Estates	PURCH1620 Lot 3 (Call	External Fabric Repairs No.s 1-12 University Gardens	2020-2021	£3,000,000
55	Estates	PURCH1620 Lot 3 (Call	Relocation of Centre for Textile Conservation & Technical Art History (CTCTAH)	2020-2021	£1,500,000
56	Estates	PURCH1762	FF&E (Outwith Capital Programme new build requirements)	-	£5,000,000
57	Estates	New	Software procurement – Programme Office system	2020-2021	TBC
58	Estates	New	Software procurement/development – ordering & payment app (depending on outcome of feasibility study)	2020-2021	TBC
59	Estates	New	Replacement of Quemis IT system	2020-2021	TBC
60	Estates	New (via APUC Frame	Movement Removal Services (via APUC Framework)	2020-2021	TBC
61	Estates	PURCH1620 Lot 3 (Call	Refurbishment of Student Residences	2020-2021	TBC
62	Estates	PURCH1620 Lot 2/3? (Call	Refurbishment of CTT Rooms	2020-2021	TBC
63	Estates	PURCH1620 Lot 2/3? (Call	Refurbishment of Teaching Spaces moving from local control to centrally controlled	2020-2021	TBC
64	Estates	RM6014 (CCS)	Modular Buildings	01/04/2023	-
65	Estates	AV1017AP Lot 1/2 (APUC Call-Off)	AV/IT	2020-2021	TBC
66	MVLS	PPE Ref 3504	Provision of a Service Contract for a period of 12 months to support Four Mass Spectrometers	31/07/2019	£100,000
67	MVLS	PPE Ref 4115	Provision of Service Contract for Pharmascan 70/16 MRI System	31/10/2021	£88,554
68	MVLS	PURCH1061	Maintenance of MRI and Spectroscopy Systems MRI Scanners Lot 1 3 Teslar	26/01/2020	£367,613
69	MVLS	PURCH1061	Maintenance of MRI and Spectroscopy Systems, MRI Scanners Lot 2 7 Tesla	26/01/2020	£926,390
70	MVLS	PURCH1065	Provision of An Electronic Remote Data Capture (eRDC) system for the Cancer Research UK Clinical Trials Unit Glasgow (CTU)	28/09/2019	£160,000
71	MVLS	PURCH1293	Provision of Extended Response Time Service for BD Flow Cytometers Oct 2015 to Oct 2020	30/09/2020	£215,940
72	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	£800,000
73	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
74	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
75	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	

76	MVLS	PURCH1331	For the framework agreement for Tissue Culture Media Supplies	25/05/2021	
77	MVLS	PURCH1351	Framework Agreement for Maintenance Services - MRI Scanners, CT Scanners and Linear Accelerator Machines	28/03/2021	£1,100,703
78	MVLS	PURCH1385	For the Provision of Hosting, Maintenance and Development of the Existing Clinical Database for HCV Research UK	19/12/2021	£66,500
79	MVLS	PURCH1522	Mini tender for the provision of warranty and support for various EMC storage platforms	03/10/2019	£300,000
80	MVLS	PURCH1524	Provision of Clinical Genomics Consultancy Services	31/12/2019	£97,500
81	MVLS	PURCH1577	Provision of an OSCE Delivery and Analysis system plus 12 month warranty	18/10/2019	£32,950
82	MVLS	PURCH1614	Framework agreement for Soft Gingiva Models and plastic Teeth Compatible with KAVO/ADEC Phantom Heads	05/09/2021	£88,710
83	MVLS	PURCH1629	Framework Agreement for supply of high throughput DNA sequencing systems, reagents & Consumables and related equipment service support contracts.	08/08/2021	£1,500,000
84	MVLS	New Procurement	GI Endoscopes for SAH	2020-2021	£200,000
85	MVLS	PURCH1668	Replacement and upgrade of Linear Accelerator	2020-2021	£1,500,000
86	MVLS	PURCH1647	Vacum Concentrators	2020-2021	£110,000
87	MVLS	PURCH1733	Genomics Consultant	2020-2021	£125,000
88	MVLS	PURCH1734	Digital Radiography system	2020-2021	£50,000
89	MVLS	PURCH1765	Side Entry Cryo Transfer holder	2020-2021	£65,000
90	MVLS	New Procurement	correlative light-focussed ion beam scanning electron microscope	2020-2021	£1,000,000
91	MVLS	New Procurement	Back up Storage System + expansion of existing system	2020-2021	£200,000
92	MVLS	PPE4042	Provision of Strategic Clinical Management Services	01/11/2020	£120,000
93	MVLS	New Procurement	Replacement of High Performance Computer Storage	2020-2021	£75,000
94	MVLS	New Procurement	Cell Counter	2020-2021	£50,000
95	MVLS	New Procurement	Molecular Biology Framework	2020-2021	£800,000
96	Science & Engineering	PURCH1352	Provision of A Framework Agreement for Precious Metals	30/06/2020	£184,738
97	Science & Engineering	New Procurement	Mass Spectrometer	2020-2021	£600,000
98	Science & Engineering	New Procurement	The A+ Upgrade: Expanding the Advanced LIGO Horizon	2020-2021	£316,316
99	Science & Engineering	New Procurement	Microscope	2020-2021	£300,000
100	Science & Engineering	New Procurement	Calorimeter	2020-2021	£60,000
101	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS	2020-2021	£60,000
102	Science & Engineering	New Procurement	Evap tool3 - Switched wit Dep Tool 1	2020-2021	£530,000
103	Science & Engineering	New Procurement	500 Mhz NMR	2020-2021	£350,000
104	Science & Engineering	New Procurement	Etch tool 6	2020-2021	£130,000
105	Science & Engineering	PURCH1543	Provision of a Bespoke Supply and Build Service of Specialist Computing Equipment for Research and Teaching	30/11/2021	£200,000
106	Science & Engineering	New Procurement	3D Printer	2020-2021	£172,600
107	Science & Engineering	New Procurement	Nano ZPS Machine	2020-2021	£60,000
108	Science & Engineering	New Procurement	Differential Sc anning Calorimeter	2020-2021	£60,000
109	Science & Engineering	New Procurement	Hardware	2020-2021	£193,000
110	Science & Engineering	New Procurement	3He-4He Cryostat	2020-2021	£245,000
111	Science & Engineering	New Procurement	Adiabatic Mixed Cryostat	2020-2021	£149,000
112	Science & Engineering	New Procurement	Finetech Fineplacer Sigma	2020-2021	£259,474
113	Science & Engineering	New Procurement	Bruker FTIR Spectrometer	2020-2021	£181,807

114	Science & Engineering	New Procurement	AML Wafer Bonder	2020-2021	£294,530
115	Science & Engineering	New Procurement	Scribe Tool	2020-2021	£144,815
116	Science & Engineering	New Procurement	Fibre Solicing Station	2020-2021	£62,000
117	Science & Engineering	New Procurement	Femtosecond Laser System	2020-2021	£295,000
118	Science & Engineering	New Procurement	Small Flow loop	2020-2021	£220,000
119	Science & Engineering	New Procurement	Hassier Cell	2020-2021	£70,000
120	Science & Engineering	New Procurement	Electronspray Microscope	2020-2021	£400,000
121	Science & Engineering	New Procurement	SPNSD	2020-2021	£208,000
122	Science & Engineering	New Procurement	Laser System	2020-2021	£180,000
123	Science & Engineering	New Procurement	Quantic 2- Support	2020-2021	£75,000
124	Science & Engineering	New Procurement	Differential Scanning Calorimeter, Mettler Toledo DSC 3 - Wynne	2020-2021	£60,000
125	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS machine - Wynne	2020-2021	£58,000
126	Science & Engineering	New Procurement	Microscope (Total of Components)	2020-2021	£172,000
127	Science & Engineering	New Procurement	Peptide Synthesiser - Kadodwala	2020-2021	£77,270
128	Science & Engineering	New Procurement	Differential Scanning Calorimeter	2020-2021	£60,000
129	Science & Engineering	New Procurement	Zetasizer Nano ZSP DLS machine	2020-2021	£60,000
130	Science & Engineering	New Procurement	Organic Optoelectronics for Sensing - Shaw	2020-2021	£138,000
131	Science & Engineering	New Procurement	Contribution from LKAS fund if successful - Shaw	2020-2021	£63,000
132	Science & Engineering	New Procurement	SPE : GC/MS (Watson)	2020-2021	£120,000
133	Science & Engineering	New Procurement	SPE: Installation costs for 5G Bid. Nokia to donate 5G equipment.	2020-2021	£100,500
134	Science & Engineering	New Procurement	Polishing Machine & CO2 Laser (Sharp)	2020-2021	£233,200
135	Science & Engineering	New Procurement	Microscope - BME Gadegaard	2020-2021	£100,000
136	Science & Engineering	New Procurement	BME X-Ray Photoelectron Spectrometer (excludes £100k minor works)	2020-2021	£660,000
137	Science & Engineering	New Procurement	BME Confocal Microscope	2020-2021	£300,000
138	Science & Engineering	New Procurement	Low Vibration cryogen free cryostat	2020-2021	£157,000
139	Science & Engineering	New Procurement	A+ Equipment Call	2020-2021	£2,906,000
140	Science & Engineering	New Procurement	Nuclear Physics Hardware	2020-2021	£95,000
141	Science & Engineering	New Procurement	Femtosecond laser system, tunable from UV to MIR (320 nm to 5 microns)	2020-2021	£295,200
142	Science & Engineering	New Procurement	Flnetech Fineplacer Sigma - fibre align pick and place bonder with 0.5 micron alignment accuracy.	2020-2021	£259,474
143	Science & Engineering	New Procurement	CW Laser pump at 355nm for SPDC generation	2020-2021	£50,400
144	University Services	PURCH1416	Provision of a Competency Framework	09/01/2020	£12,500
145	University Services	PURCH1339	Provision of a Framework Agreement for Emerging Leaders Programmes	30/04/2020	£110,000
146	University Services	PURCH1162	Framework Agreement for the Provision of Material Scanning for Document Management	11/06/2020	£250,000
147	University Services	PURCH1142	Provision of Data Links between The University of Glasgow, Olympia Building and James Watt North Building	19/06/2020	£28,190
148	University Services	PURCH1270	Provision of a Framework Agreement for Senior Leadership Programmes	30/06/2020	£70,450
149	University Services	PURCH1362	Provision of Focus Point Web Resource	30/06/2020	£45,800
150	University Services	PURCH1383	Telephone Fundraising Consultancy	30/06/2020	£50,000
151	University Services	PURCH1509	Framework for Employee Assistance Programme	30/06/2020	£50,000
152	University Services	PURCH1675	Provision of IT Management Consultancy Services. Lot 1 Enterprise Integration (EI) Project Lot 2 Attendance Monitoring (AM) Project.	02/07/2020	£83,750

153	University Services	PURCH1675	Provision of IT Management Consultancy Services Lot 3 Customer Relations Management (CRM) Project.	02/07/2020	£83,750
154	University Services	PURCH1355	The Provision Of A Framework For Assistive Technology And Hardware For Disabled Students	17/07/2020	£91,772
155	University Services	PURCH1549	CALL OFF CONTRACT FOR THE PROVISION OF DEBT COLLECTION AGENCY FROM LUPC FRAMEWORK AGREEMENT - PFB5002 LU	30/07/2020	£100,000
156	University Services	PURCH1584	Provision of Contract Agreement for Terrorism Insurance	30/07/2020	£246,400
157	University Services	PURCH1182	Provision of Clinical Trials Insurance Services	31/07/2020	£75,000
158	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 1 - Material Damage/Business Interruption	31/07/2020	£554,055
159	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 General Liability (EL/PL)	31/07/2020	£454,167
160	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Excess Liability 1 (Employers' Liability - £15M & Public Liability - £10M)	31/07/2020	£37,500
161	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 4 - Excess Liability 2 (Employers' Liability - £15M & Public Liability - £20M)	31/07/2020	£17,083
162	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 5 – Computer	31/07/2020	£47,293
163	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 Lot 6 - Contractors All Risks	31/07/2020	£63,333
164	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 7 - Professional Indemnity	31/07/2020	£118,333
165	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 Lot 8 – PA/Travel	31/07/2020	£66,805
166	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 9 - Motor Fleet	31/07/2020	£91,475
167	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 10 - Terrorism	31/07/2020	£308,333
168	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 Lot 11 - Crime	31/07/2020	£27,500
169	University Services	PURCH1223	Provision of Insurance Services (excluding Broker Services). RM958 - Lot 12 – D&O / Pension Trustees	31/07/2020	£14,867
170	University Services	PURCH1344	Framework Agreement For Recruitment & Management of Non-Medical Student Support Workers For University Disability Service	31/07/2020	£529,880
171	University Services	PURCH1520	MINI TENDER FOR THE PROVISION OF SOFTWARE LICENCE RESELLERS	31/07/2020	£220,585
172	University Services	PURCH1364	Provision of Framework Agreement For Technical IT Training Services	21/08/2020	£17,000
173	University Services	PURCH1364	Provision of Framework Agreement For Technical IT Training Services	21/08/2020	£17,000
174	University Services	PURCH1364	Provision of Framework Agreement For Technical IT Training Services	21/08/2020	£17,000
175	University Services	PURCH1364	Provision of Framework Agreement For Technical IT Training Services	21/08/2020	£17,000
176	University Services	PURCH1044	Framework agreement for Provision of Telephony and Managed Internet Service for Halls	31/08/2020	£943,110
177	University Services	PURCH1285	PQQ Campus-wide Smart Card and Access Control Solution - Project Information	31/08/2020	£200,000
178	University Services	PURCH1361	Press Cuttings Service	31/08/2020	£25,000
179	University Services	PURCHQQ00126	Public Relations Services for CENSIS	09/10/2020	£100,000

180	University Services	PURCH1260	Provision of a Framework Agreement for Mailing and Distribution Services	31/10/2020	£1,400,000
181	University Services	PURCH1251	Provision of Data Links between Unit 8, The Point, 29 Saracen Street, Glasgow, G22 5HY and James Watt North Building - Lot 1	31/12/2020	£21,000
182	University Services	PURCH1415	Provision of Alumni Student Network Platform	25/01/2021	£12,500
183	University Services	PURCH1659	Framework Agreement for Consultancy Services	10/03/2021	£150,000
184	University Services	PURCH1335	Framework Agreement for Fund Management Services	30/04/2021	£539,000
185	University Services	PURCH1419	Intellectual Property Services	30/04/2021	£250,000
186	University Services	PURCH1313	Framework for the provision of International Freight Services	30/06/2021	£26,000
187	University Services	PURCH1386	Framework for Presentation Skills	31/07/2021	£25,000
188	University Services	PURCH1422	Provision of Childcare Facilities	31/08/2021	£2,010,000
189	University Services	PURCH1459	Framework Agreement for Legal Services - Lot 1 - One Stop Shop	30/09/2021	£1,000,000
190	University Services	PURCH1459	Framework Agreement for Legal Services - Lot 2 - Employment Law and Pensions.	30/09/2021	£1,000,000
191	University Services	PURCH1496	Provision of A Framework Agreement for Internal Audit Services	31/10/2021	£200,000
192	University Services	PURCH1621	Expansion and upgrade of the University WiFi	TBC	£4,000,000
193	University Services	New Procurement	Glasgow University Heritage Retail Shop	2020-2021	£500,000
194	University Services	PURCH1422	Childcare Nursery Services	2021-2022	£2,036,888

Sustainability

FY2018-19 - APPENDIX E

Procurement uses the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool. Suppliers identified within these categories are measured and monitored through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index.

Total High Priority Sustainability Spend

University of Glasgow spend = £278m (FY18-19)
Identified High Priority Sustainability Spend = £153m
Actual CIPS SI Rated Spend = £111m

Category	FY18-19 £153,974,352	Priority 1,2,3 Suppliers £144,068,113	Priority 1 Suppliers £128,918,870	CIPS SI rated £111,642,733	CIPS SI Rated Priority 1 total % 87%	Total No. of Supplier's 70
1. Catering	Catering	Priority 1,2,3	Priority 1	Catering CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£2,880,303	£2,880,303	£2,159,066	£1,037,397	36%	7
2. Furniture	Furniture	Priority 1,2,3	Priority 1	Furniture CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£2,107,549	£2,107,549	£1,654,116	£1,653,688	78%	6
3. Utilities	Utilities	Priority 1,2,3	Priority 1	Utilities CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£8,597,616	£8,597,616	£8,597,616	£7,366,836	86%	1
4. IT	IT Equipment	Priority 1,2,3	Priority 1	IT CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£9,521,656	£9,521,656	£9,521,656	£6,780,125	71%	9
5. Labs	Labs	Priority 1,2,3	Priority 1	Labs CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£11,371,054	£11,371,054	£11,371,054	£3,637,443	32%	13
6. Travel	Travel	Priority 1,2,3	Priority 1	Travel CIPS SI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£9,293,370	£9,293,370	£9,293,370	£8,755,678	94%	3
7. Construction	Construction	Priority 1,2,3	Priority 1	Construction CIPSI Rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£110,202,804	£100,296,565	£86,321,992	£82,411,566	95%	31
Total Number of Suppliers identified as priority 1 = 70						

Community Benefits

FY2018-19 - Appendix D

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m.

Community Benefits FY18-19	Outcome
Employment & Skills	Total No.
New Entrant	39
Apprentice Start	33
Apprentice Complete	6
Graduate	19
Work Placement	50
Training Outcomes	33
Community	Total No.
School Engagements	18
University Engagements	0
Community Events	11
Charity Events	6
Charity Total (£)	£55,015
Hours Volunteered	1317



University
of Glasgow

PROCUREMENT

POLICY

**WORLD
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