

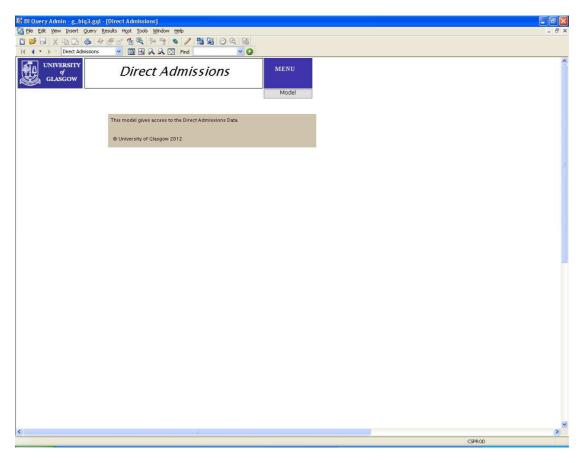
 $\ensuremath{\textcircled{}}$  University of Glasgow 2012

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# Introduction

The **Direct Admissions BI/Query Data Model** allows users to access sets of information pertaining to Direct Admissions applicants such as addresses, qualifications and so on.

The Direct Admissions BI/Query model runs from a set of tables that are updated nightly from the live database, therefore extracted data will be at least 24 hours old. It is very important that queries are well thought out and not over-complicated so that no clashes in the use of the database tables are created.



When the model is first opened, the user is presented with the Main Window, which affords access to the model window through the grey button marked 'Model' under the 'Menu' list. The model window allows users to construct their own queries.

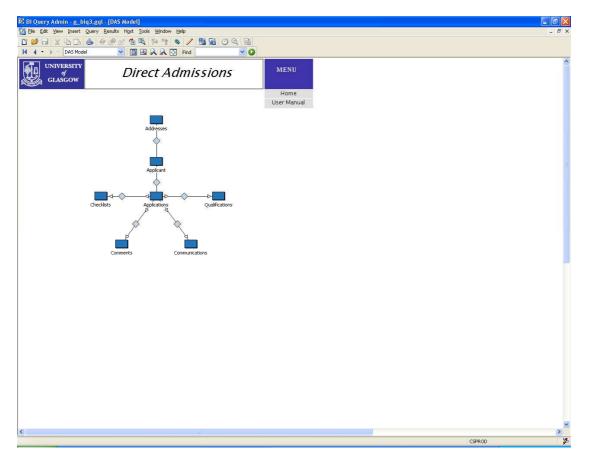
For a Version History of the Direct Admissions Model, Please see Appendix A.

### A Word of Warning for the use of BI/Query.

BI/Query can prove deceptively simple to use, but care must be taken to ensure you are producing the data that you expect. Try out some examples first where you know the results before submitting the query for real, and confirm that they are correct. Always try and start with simple queries, and build these up into more complex ones, checking at each stage the results are as expected.

A good understanding of the data in the database is essential to using BI/Query efficiently and correctly, and to ensuring that you obtain the correct results.

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### **The Descriptions**

The following is a list of all the tables within the data model, together with a description of each of the fields, or attributes, in the table. **Format** gives an indication of what kind of data is held in the field. **C** indicates a Character field and the number following gives the maximum length (e.g. C8 is an eight Character field). **Num** and **Float** are numeric fields. Finally, **Date** indicates an attribute that holds a date; dates should be in the form of dd/mm/yyyy.

#### Addresses

Address data for all direct admissions applicants

Field Name	Format	Description
ID	C11	The MyCampus unique Applicant identifier which is
		assigned to the applicant for their entire academic career
Address Line 1	C55	First line of address
Address Line 2	C55	Second line of address
Address Line 3	C55	Third line of address
Address Line 4	C55	Fourth line of address
Postcode	C12	Postcode
Country	C30	Country
Phone	C24	Phone Number
Mobile Phone	C24	Mobile Phone Number
Email Address	C70	Email Address

### Applicant

Contains select direct admissions applicant bio-data.

Field Name	Format	Description
ID	C11	The MyCampus unique Applicant identifier which is
		assigned to the applicant for their entire academic career
Name Prefix	C4	Title e.g. Mr, Mrs, Miss etc.
First Name	C30	Applicant first name
Last Name	C30	Applicant last name
Date of Birth	Date	Applicant date of birth
Gender	C1	Applicant gender e.g. M – Male, F – Female
Disability	C30	Description of applicant disability
Ethnicity Code	C8	Applicant Ethnic code (See Appendix B)
Ethnicity Description	C50	Applicant Ethnic Description
Citizenship/Passport	C3	Country code of applicant's main passport (See Appendix B)
Country Code		
Citizenship/Passport	C30	Description relating to the Citizenship/Passport Country
Country Description		Code
Passport Number	C15	Official passport number if the applicant has one. Otherwise
		blank
Residency Code	C5	Residency Code (See Appendix B)
Residency Description	C50	Description relating to the Residency code.

#### Applications

Contains all direct admissions application data

Field Name	Format	Description
ID	C11	The MyCampus unique Applicant identifier which is assigned to the applicant for their entire academic career
Application Number	C8	The MyCampus unique application identifier for direct admissions applicants
Application Date	Date	The date of application
Admit Term	C4	Term applied for e.g. 2012
Academic Career	C4	Academic Career Code (See Appendix B)
Applicant Career Number	Decimal(	A unique number that identifies each set of
	38)	Program/Plan/Subplan information in which an applicant is admitted into and graduates from.

Program Code	C5	The entity that a Applicant applies to, is admitted to, and graduates from
Program Description Program Number	C30 Decimal( 38)	The description of the program code Program Number
Plan Code	C10	An area of study within an academic program or academic career
Plan Description Academic Load Apply Centre Code Apply Centre Description Program Status	C50 C1 C4 C50 C4	Description of the plan code. Academic Load Apply Centre Code Description relating to Apply Centre Code A calculated value based upon the series of program actions that have occurred in either the application for admission or the Applicant program record. The program status is used to determine if a Applicant is still "active" in the application/Applicant program.
Program Action	C4	The actions taken on an application. The action being done to the Applicant record to record the progression of either an application (admit, admit revocation, conditional admit, defer decision, etc.) or Applicant program (i.e., active, suspended, discontinued, plan change, etc.)
Action Reason	C4	Indicates why a particular program action was taken, or offers further description of the program action
Action Date Declined/Withdrawn	Date C4	The date the information was updated to the system Captures the reason why an applicant chose to attend another
Reason Code		institution and what institution he/she will be attending. This can be manually entered, or if a Applicant declines the admissions offer via self service, the Applicant is automatically promoted to tell us why he/she is going to attend another institution and which one
Declined/Withdrawn Reason Description	C50	Description relating to the Declined/Withdrawn Reason Code.
Declined/Withdrawn Reason Date	Date	Applicant Response Date
Original Entry Term ATAS Certificate Required	C4 C1	Term first applied for e.g. 2011 ATAS Certificate Required
Research Thesis Title	C254	Research Thesis Title
Research Thesis Start Date	Date C20	Research Thesis Start Date
Source of Information	C30	Source of Information

#### Checklists

Contains data regarding available course information

Field Name	Format	Description
ID	C11	The MyCampus unique Applicant identifier which is assigned to the applicant for their entire academic career
Checklist Code	C6	Checklist Code (See Appendix B)
Checklist Description	C30	Description relating to the Checklist Code
Checklist Status	C1	Checklist Status
Checklist Status Date	Date	Checklist Status Date
Due Date	Date	Due Date
Checklist Item Code	C6	Checklist Item Code (See Appendix B
Checklist Item Description	C50	Description relating to the Checklist Item Code

#### Communications

Contains communications records for all DAS Applicants

Field Name ID	<b>Format</b> C11	<b>Description</b> The MyCampus unique student identifier which is assigned to the applicant. This ID stays with them for their entire academic career.
Application Number	C8	Application Number
Sequence Number	C4	Sequence Number
Communication Context	Integer	Communication Context Code
Code		
Communication Context	Integer	Communication Context Description
Description		
Letter Code	Integer	Letter Code
Letter Description	C6	Letter Description
Academic Career	C30	Academic Career
Student Career Number	C3	Student Career Number
Program Number	C30	Program Number
Communication Date	Date	Communication Date

#### Comments

Contains comments for all DAS Applicants

Field Name	Format	Description
ID	C11	The MyCampus unique student identifier which is assigned
		to the applicant. This ID stays with them for their entire
		academic career.
Application Number	C8	Application Number
Academic Career	C4	Academic Career
Student Career Number	Integer	Student Career Number
Program Number	Integer	Program Number
Sequence Number	Integer	Sequence Number
Comment Category Code	C6	Comment Category Code
Comment Category	C30	Comment Category Description
Description		
Comments	Clob	Comments
Staff Member	C50	Staff Member

### Qualifications

Contains qualification data for all DAS applicants

Field Name ID	<b>Format</b> C11	<b>Description</b> The MyCampus unique student identifier which is assigned to the applicant. This ID stays with them for their entire academic career.
Application Number	C8	Application Number
School External Org ID	C11	School External Organization Code
School External Org	C30	Description relating to the School External Org ID
Description		
Country Code	C3	Country Code (See Appendix B)
Country	C50	Name relating to the country code.
Date Attended From	Date	Start date at institution where qualification was obtained
Date Attended To	Date	End date at institution where qualification was obtained

Degree Description	C50	Description of Degree
Degree Date	Date	Date that the degree was obtained on.

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# Appendix A

### **Version History**

#### Model 3 (April 2012):

This model has been created as a temporary measure to allow reporting from the MyCampus database while OBIEE reporting is in development.

#### Version 0 (April 2012):

All user created queries will have to be re-built in this model. It is highly recommended that users upgrade to this model. Time should be taken to become familiar with the changes. Executive buttons created by users for their own use will have to be re-created on the new model.

# Appendix B

### **Ethnic Group Codes**

10	White
13	Gypsy, Traveller or Irish Traveller
	Black or Black British -
21	Caribbean
22	Black or Black British - African
29	Other Black background
31	Asian or Asian British - Indian
32	Asian or Asian British - Pakistani
	Asian or Asian British -
33	Bangladeshi
34	Chinese
39	Other Asian background
40	Arab
41	Mixed - White & Black Caribbean
42	Mixed - White & Black African
43	Mixed - White & Asian
49	Other Mixed background
80	Other Ethnic background
90	Not known
98	Information refused

### **Country Codes**

ABW	Aruba
AFG	Afghanistan
AGO	Angola
AIA	Anguilla
ALA	Aland Islands
ALB	Albania
AND	Andorra
ANT	Netherlands Antilles
ARE	United Arab Emirates
ARG	Argentina
ARM	Armenia
ASM	American Samoa
ATA	Antarctica
ATF	French Southern Territories
ATG	Antigua and Barbuda
AUS	Australia
AUT	Austria
AZE	Azerbaijan
BDI	Burundi
BEL	Belgium
BEN	Benin
BFA	Burkina Faso
BGD	Bangladesh
BGR	Bulgaria
BHR	Bahrain
BHS	Bahamas
BIH	Bosnia and Herzegovina

BLM	Saint Barthelemy
BLR	Belarus
BLZ	Belize
BMU	Bermuda
BOL	Bolivia
BRA	Brazil
BRB	Barbados
BRN	Brunei Darussalam
BTN	Bhutan
BVT	Bouvet Island
BWA	Botswana
CAF	Central African Republic
CAN	Canada
CCK	Cocos (Keeling) Islands
CHE	Switzerland
CHL	Chile
CHN	China
CIV	Cote D'Ivoire
CMR	Cameroon
chint	Congo, The Democratic
COD	Republic
COG	Congo
COK	Cook Islands
COL	Colombia
COM	Comoros
CPV	Cape Verde
CRI	Costa Rica
CUB	Cuba
CXR	Christmas Island
CYM	Cayman Islands
CYP	Cyprus
CZE	Czech Republic
DEU	Germany
DEU DJI	Djibouti
DMA	Dominica
DNK	Denmark
DOM	
DZA	Dominican Republic
	Algeria
ECU	Ecuador
EGY	Egypt
ERI	Eritrea
ESH	Western Sahara
ESP	Spain
EST	Estonia
ETH	Ethiopia
FIN	Finland
FJI	Fiji
FLK	Falkland Islands (Malvinas)
FRA	France
FRO	Faroe Islands
FSM	Micronesia, Federated States
GAB	Gabon
GBR	United Kingdom
GEO	Georgia
GGY	Guernsey

GHA	Ghana
GIB	Gibraltar
GIN	Guinea
GLP	Guadeloupe
GMB	Gambia
GNB	Guinea-Bissau
GNQ	Equatorial Guinea
GRC	Greece
GRD	Grenada
GRL	Greenland
GTM	Guatemala
GUF	French Guiana
GUM	Guam
GUY	Guyana
HKG	Hong Kong
HMD	Heard and McDonald Islands
HND	Honduras
HRV	Croatia
HTI	Haiti
HUN	Hungary
IDN	Indonesia
IMN	Isle of Man
IND	India
IOT	British Indian Ocean Territory
IRL	Ireland
IRN	Iran (Islamic Republic Of)
IRQ	Iraq
ISL	Iceland
ISR	Israel
ITA	Italy
JAM	Jamaica
JEY	Jersey
JOR	Jordan
JPN	Japan
KAZ	Kazakhstan
KEN	Kenya
KGZ	Kyrgyzstan
KUZ	Cambodia
KIR	Kiribati
KNA	Saint Kitts and Nevis
KOR	Korea, Republic of
KOK	Kosovo
KWT	Kuwait
LAO	Lao People's Democratic Rep
LAO LBN	Lebanon
LBR	Liberia
LBK	
LCA	Libyan Arab Jamahiriya Saint Lucia
LIE	Liechtenstein
LKA	Sri Lanka
LSO	Lesotho
LTU	Lithuania
LUX	Luxembourg
LVA	Latvia

MAC	Macao
MAF	Saint Martin
MAR	Morocco
MCO	Monaco
MDA	Moldova, Republic of
MDG	Madagascar
MDV	Maldives
MEX	Mexico
MHL	Marshall Islands
MUD	Fmr Yugoslav Rep of
MKD	Macedonia
MLI	Mali
MLT	Malta
MMR	Myanmar
MNE	Republic of Montenegro
MNG	Mongolia
MNP	Northern Mariana Islands
MOZ	Mozambique
MRT	Mauritania
MSR	Montserrat
MTQ	Martinique
MUS	Mauritius
MWI	Malawi
MYS	Malaysia
MYT	Mayotte
NAM	Namibia
NAP	Not Applicable
NCL	New Caledonia
NER	Niger
NFK	Norfolk Island
NGA	Nigeria
NIC	Nicaragua
NIU	Niue
NLD	Netherlands
NOK	Not Known
NOP	No Information provided
NOR	Norway
NPL	Nepal
NRE	Not Reported
NRU	Nauru
NZL	New Zealand
OMN	Oman
PAK	Pakistan
PAN	Panama
PCN	Pitcairn
PER	Peru
PHL	Philippines
PLW	Palau
PNG	Papua New Guinea
POL	Poland
PRI	Puerto Rico
	Korea, Democratic People's
PRK	Rep
PRT	Portugal
PRY	Paraguay
	i muguuy

PSE	Palastinian Territory, Occupie
PYF	Palestinian Territory, Occupie French Polynesia
QAT	Qatar
REU	Reunion
ROU	Romania
RUS	Russian Federation
RWA	Rwanda
SAU	Saudi Arabia
SDN	Sudan
SEN	
SGP	Senegal Singapore
SGS	
SUS	Sth Georgia & Sth Sandwich Is Saint Helena
SJM	Svalbard and Jan Mayen
SLB	Solomon Islands Sierra Leone
SLE	
SLV	El Salvador
SMR	San Marino
SOM	Somalia
SPM	Saint Pierre and Miquelon
SRB	Republic of Serbia
STL	Stateless
STP	Sao Tome and Principe
SUR	Suriname
SVK	Slovakia
SVN	Slovenia
SWE	Sweden
SWZ	Swaziland
SYC	Seychelles
SYR	Syrian Arab Republic
TCA	Turks and Caicos Islands
TCD	Chad
TGO	Togo
THA	Thailand
TJK	Tajikistan
TKL	Tokelau
TKM	Turkmenistan
TLS	East Timor
TON	Tonga
TTO	Trinidad and Tobago
TUN	Tunisia
TUR	Turkey
TUV	Tuvalu
TWN	Taiwan, Province of China
TZA	Tanzania, United Republic of
UGA	Uganda
UKR	Ukraine
UMI	US Minor Outlying Islands
URY	Uruguay
USA	United States
UZB	Uzbekistan
VAT	Holy See (Vatican City State)
VCT	St Vincent and the Grenadines
VEN	Venezuela

VGB Virgin Islands (British) Virgin Islands (U.S.) VIR Viet Nam VNM VUT Vanuatu Wallis and Futuna Islands WLF WSM Samoa YEM Yemen Yugoslavia YUG ZAF South Africa ZMB Zambia ZWE Zimbabwe

#### **Residency Codes**

1	Home / EU
2	International
	Channel Islands / Isle of
3	Man
99	Unknown

#### **Academic Career Codes**

EXTN	External
LLL	Lifelong Learning
UG	Undergraduate
PGT	Postgraduate Taught
	Postgraduate
PGR	Research
HD	Higher Doctorate

#### **Checklist Codes**

ADHFD	Hold for Further Documents
ADPERS	AD-Personal and CV
ADSABR	Study Abroad Standard Items
ADSERA	Erasmus Standard Items
ADSLLL	LLL- Standard Required Items
ADSPGR	PGR - Standard Required Items
ADSPGT	PGT- Standard Required Items
ADSUGP	AD Undergrad PT Standard Items
AD_PAS	Copy of Passport
FAERA1	Erasmus Grant 1st Allocation
FAERA2	Erasmus Grant 2nd Allocation
FAERA3	Erasmus Grant Optional 1
FAERA4	Erasmus Grant Optional 2
FAERA5	Erasmus Grant Optional 3
R00001	Contact Your Advisor

#### **Checklist Item Code**

1STCLS	First Class Degree
3YRMGT	3 Years Management Experience
55%	Transcript showing 55%
60%	GPA 60%

650/	Transprint showing (50/
65% 70%	Transcript showing 65%
70% 75%+	Transcript showing 70% 75% or more
73%+ 85%	
	Transcript showing 85%
ABION	Dave Abion
ACADAB	Evidence of Academic Ability.
AIELTS	Arts- IELTS
ALBAN	Pass in Masters Degree
ALGER	Minimum of 14/20 in Maitrise
ANGOLA	14/20 in Bachelors degree
ARCHVE	Archives Work Experience
ARGENT	7.5 or better in Licenciado
ARTEFL	Arts-EFL
AUST	2:1 or better
AUSTRI	Gut (2) or better
AZERB	75% or GPA 4 out of 5
BAHAGU	85% or better
BAHUNI	GPA 4+/Grade A
BANG	GPA 3.24 out of 4
BELG	Pass Licencie or Licentiaat
BOLIVI	Pass 4 year Bachelors degree
BOTSWA	Pass Bachelors degree
BRAZ	Pass Bacharel
BRUNEI	Pass Bachelors degree
BUET	70% or better
BULGAR	Pass Bacalavr
BURMA	Pass Masters degree
BURUND	Grande Distinction (70% plus)
CAMER	Pass Maitrise
CHGDCT	China Graduation Certificate
CHILE	Pass Bachelors degree
COLOMB	Pass Licenciado
COSTAR	Pass Maestria
CV-RES	CV / Resume
CYPRUS	Pass Ptychio
CZECH	Pass Bakalár
DEGCRT	Degree Certificate
DEOCKI	Pass Bachelors degree
DENMAR	-
DOMIN	Pass Honours Bachelor degree Pass Maestria
-	Economics 2 Modules
ECON2M	
ECON3M	Economics 3 Modules
ECON4M	Economics 4 Modules
ECONVR	Economics Conversion
ECUADO	Pass Magister
EIRE	Pass Honours Bachelor degree
ELSALV	Pass Maestria
ENGCRT	English Language Certificate
ENGTST	English Language Test
ERAARR	Arrival Confirmed
ERABNK	Bank Account Details
ERACLA	Changes to Learning Agreement
ERADEP	Confirmation of Departure
ERAENR	Enrolled in Course

ERAEVA	Evaluation Received
ERAGCR	Grant Contract Received
ERALTA	Learning or Training Agreement
ERAREG	Fully Registered
ERARPT	British Council Final Report
ERATCP	Transcript Received
ESTONI	Pass Bachelors degree
ETHIOP	Pass Masters degree
F00001	Submit Dental Elective Report
FIN2M	Finance 2 Modules
FINLAN	Pass Kandidaatti
FLDWRK	Field Work Experience
FRANCE	Pass Licence
FUND	Funding
GAMBIA	Pass Masters degree
GER	Pass Magister Artium
GERLAW	-
	Pass Magister Artium
GHANA	Pass Bachelors degree
GPA12	Transcript showing GPA 12
GPA3	GPA 3
GPA3.2	GPA 3.2
GPA3.8	GPA 3.8
GREECE	Pass Ptychio
GRK6.8	Greek 6.8
GRKG	Greek Good
GRKVG	Greek- Very Good
HATII	HATII Work Experience
HFD2D8	HFD Up to date Transcript
HFD2RF	HFD Second reference
HFDCRT	HFD Degree certificate
HFDCV	HFD CV
HFDDCT	HFD Doc Cert
HFDFTR	HFD Full Transcript
HFDHP	HFD HP Cert
HFDKTN	HFD Key transcript
HFDLEG	HFD LegDocs
HFDLTN	HFD LegTranscript
HFDMBA	HFD MBA
HFDMRK	HFD Mark sheet
HFDPFL	HFD Portfolio
HFDPS	HFD Personal Statement
HFDPST	HFD PS Teach
HFDRCN	HFD Referee contact details
HFDRFS	HFD Two References
HFDTRL	HFD Translation
HFDWEX	HFD Work Experience
HFDWS	HFD Written Sample
HNGKNG	Pass Honours Bachelor degree
HRM	HRM 25%
HUNG	Pass F?iskola Oklevel
ICELAN	Pass Bachelors degree
IELTFL	IELTS/TOEFL
IELTS	IELTS - EFL
IELTSS	IELTS EFL

IND55T	India 55%
INDBKL	India Backlog Subjects
IRAN	Pass Bachelors degree
IRAQ	Pass Bachelors degree
ITALY	Pass Laurea
JAPAN	Pass Gakushi
JORDAN	Pass Bachelors degree
KUWAIT	Pass Bachelors degree
KYRGYZ	Pass Masters degree
LATVIA	Pass Bakalaurs
	Law IELTS
LAWILT	
LESOTH	Pass Bachelors degree
LIBYA	Pass Hons 4 year degree
LITHUA	Pass Bakalauras
LUXEMB	Pass Bachelors degree
MAC4MD	MAcc 4 Modules
MALAWI	Pass Bachelors degree
MALAYS	Pass Honours Bachelor degree
MALNIU	Pass Hons Bachelor degree
MALTA	Pass Hons Bachelor degree
MBA CV	MBA CV and Work Experience
MBAREF	MBA Reference
MEDREF	Medicine References
MEXICO	Pass Lisans
MGMT3M	
	Management 3 Modules
MOSFUN	Moscow Finance University
NEPAL	Pass Masters degree
NETHER	Pass Bachelors degree
NEWZEA	Pass Bachelors degree
NIGPRV	Pass Bachelors degree
NIGPUB	Pass Bachelors degree
NOMUNI	Nominating University Approval
NORWAY	Pass Candidatus Magisterii
OMAN	Pass Bachelors Degree
ONEREF	At Least One Reference
ORIGNL	Original
PASCPY	Passport Copy
PERSST	Personal Statement
PERU	Pass Licenciado
POL2M	Politics 2 Modules
POLAND	Pass Licencjat
	-
POLCHK	Police Check
PORTF	Portfolio
PORTUG	Pass Licenciado
PRJPRP	Project Proposal
PSYCH	Psych Studies
QATAR	Pass Bachelors degree
REFONE	First Reference
REFTWO	Second Reference
RESPRO	Research Proposal
RFEMAL	Referees E-mail
RFSHDD	References on Headed Paper
ROMANI	Pass Licenta/Inginer/Arhitect
••	
RUSARM	Russian Armenian

RUSSIA	Pass Bacalavr
RWANDA	Pass Bachelors degree
SAFRIC	Pass Hons Bachelor degree
SDARAB	Pass 4 year Bachelors degree
SF0001	Declaration of fee liability
SFSTDE	Satisfactory First Degree
SIELEO	Pass Bachelors degree
SINGAP	Pass Bachelors degree
SLOVAK	Pass Bakalár
SLOVEN	Pass Univerzitetni Diplomant
SPAIN	Pass Licenciado
SRILAN	Pass degree
SRPGRT	Training Needs Analysed
SRPGTP	Professional Training Complete
STMK25	Strategic Marketing 25%
STMNT	Statement
STPET	St Petersburg
SVQ3	SVQ3 Education
SWEDEN	Pass Kandidatexamen
SYRIA	Pass Masters degree
TANZAN	Pass Bachelors degree
TFL600	TOEFL 600
TFLORG	TOEFL Original Cert
TRNSCP	Transcript
TSCENG	Transcript (in English)
TURKEY	Pass Lisans Diplomasi
TWOREF	Two References
TXTILE	Textiles-evidence of Chemistry
UG2I	Ug Degree Minimum 2i
UG2II	Ug Deg Min 2ii
UGANDA	Pass Bachelors degree
UK	Pass Bachelors (Hons) degree
UKECM	UKEC MPP
USA	Pass Bachelors degree
WKEXP1	Work Experience- 1 Year
WRTSMP	Writing Sample
YEMEN	Pass Bachelors degree
ZAMBIA	Pass Masters degree
ZIMBAB	Pass Hons Bachelor degree